



Banbury Town Council

PERSON SPECIFICATION

Post Title

Parks & Cemetery Lead Operative

Post No.

BTC 50

	Essential		Desirable	
Qualifications	1	School Education studying English and Maths (Literate and Numerate).	1	5 GCSE pass certificates
	2	Valid Driving Licence, covering the ability to tow a trailer	2	Health & Safety qualification (NEBOSH or IOSH).
	3	Cemetery Operative Training or use of 360 ^o excavators/dumper Certificates.	3	First Aid Qualification.
	4	City & Guilds/NVQ's in Horticulture, or related Construction industry (NVQ/City & Guilds).		
	5	PA1 & PA6 Safe Use of Pesticide Certification.		
Experience	6	Horticulture/Gardening.	4	Green Keeping Operations
	7	Working in a Local Authority Parks & Cemetery Environment	5	Working in a public facing role.
	8	In the use of horticultural machinery and equipment.	6	Experience of maintenance and repairs to horticultural machinery and equipment.
	9	Working under own Initiative and as part of a team.	7	Leading a team

Knowledge	10	Parks & Cemetery duties and operations		
	11	Horticultural/Gardening Practices.	8	Health and Safety
Skills	12	The safe use of horticultural machinery and equipment.		
	13	Customer Care, courteous and polite and able to relate to Members of the public.		
	10	Good communication and interpersonal skills when dealing with Elected Councillors and other members of staff		
	11	Ability to problem solve		
	12	Enthusiastic self-starter with the ability to work well on their own initiative or as part of a team.		
	13	Ability to lead a team		
	Other requirements / circumstances / aptitudes	14	Flexible approach to work, adaptable and responsive to changes in duties dependant on work demands.	
15		Prepared to work additional hours if required for weekend and bank holiday short notice burials or events.		
16		Physically fit and able bodied, prepared to work outside in all weathers.		
17		Positive attitude and supportive to others.		
18		Must have high standards who pays attention to detail.		

This Person Specification was created by	Paul Almond	on	January 2023
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