

## PLANNING COMMITTEE

Minutes of a meeting of the Planning Committee held on Wednesday, 30 March 2022 at 6.30pm in the Town Hall, Banbury.

Present: Councillor Bunce (Vice-Chairman in the Chair)  
Councillors: Ayers, Beere, Biegel, Dalton, Hussain, Mears.  
Alternate Members: Cllr Mears for Cllr Hodgson.  
Officers: Bob Duxbury (Planning Officer)  
Martyn Surfleet (Executive Officer)

### PL.82/21 Apologies

None.

### PL.83/21 Declarations of Interest

Councillor Mears and Hussain expressed a personal interest in application No 22/00595/F as active members of both the library and the Banbury Historic Society respectively.

They indicated that any views expressed at the meeting would be based on the information currently available. Both remained in the meeting for the discussion and voting thereon.

### PL.84/21 Minutes of the Last Meeting

**IT WAS RESOLVED** that the Minutes of the meeting held on the 02 March 2022 be approved as a correct record and signed by the Chairman.

### PL.85/21 Planning Applications to be Considered

The Committee considered various planning applications that had been referred to the Town Council for consideration by Cherwell District Council (CDC) and were matters that had been delegated to the Planning Committee or where a Ward Member had referred a delegated application.

**IT WAS RECOMMENDED** to Council that the Town Clerk be instructed to write to the county librarian regarding the preservation of the archives and reference materials, that they remain within Banbury for the use of local residents.

Officers responded to a number of questions raised by Members.

**IT WAS RESOLVED** that the comments, as set out in Appendix 1, be forwarded to the Local Planning Authority.

**IT WAS FURTHER RECOMMENDED** to Council that the Town Clerk be instructed to write to county librarian regarding the preservation of the archives and reference materials, that they remain within Banbury for the use of local residents.

### PL.86/21 Planning Applications Delegated to the Town Clerk

The Town Clerk had submitted a schedule containing details of planning applications which had been delegated to him in consultation with the Chairman, setting out the observations that had been forwarded to Cherwell District Council.

**IT WAS RESOLVED** that the report be noted.

**PL.87/21      Decision Notices**

The Town Clerk had submitted a schedule containing details of decision notices which had been sent by Cherwell District Council which were contrary to the recommendations of the Town Council. It was noted that there were two contrary determinations.

**IT WAS RESOLVED** that the report be noted.

The meeting ended at 7.05 pm

**Appendix 1**Planning Applications considered by Planning Committee

| <b>Application Number</b> | <b>Applicant</b>           | <b>Location</b>  | <b>Proposal</b>  | <b>Observations</b>   |
|---------------------------|----------------------------|--|--|-----------------------|
| 22/00595/F                | Oxfordshire County Council | 36 Bridge Street,<br>Banbury, Oxfordshire,<br>OX16 5PN | Change of Use from Class E Commercial, Business and Service (currently retail) to Class F1 Local Community and Learning (public library). Modifications to street facing elevations including 4 no. new windows, external wall insulation at First Floor, and painting brick at Ground Floor. 4 no. openings within roof for 3no. new roof lights and 1no. new riser | No Objections Raised. |

Please note that following the consideration of delegated planning by the Town Clerk and Chairman, there may be additional plans to consider in order to meet the deadlines of the Planning Authority.