

PLANNING COMMITTEE

Minutes of a meeting of the Planning Committee held on Wednesday,
05 November 2025 at 6.30pm at the Town Hall, Banbury.

Present: Councillor Beere (Chairman) and Cllr Woodward (Vice Chair)
Councillors: Thornhill and Tohill-Martin

Alternate attendance: Councillors Okeke (for Councillor Harwood) and Richards
(for Councillor Dhesi).

Officers: Robert Duxbury (Planning Officer)
Mark Hassall (Town Clerk & RFO)

PL.52/25 Apologies
Councillors Dhesi and Harwood.

PL.53/25 Declarations of Interest
Councillors Okeke and Thornhill declared personal interest as members or alternate members of the Cherwell District Council Planning Committee.

PL.54/25 Minutes of the Last Meeting
IT WAS RESOLVED that the Minutes of the meeting held on the 15 October 2025 be approved as a correct record and signed by Cllr Beere.

PL.55/25 Planning Applications to be Considered
The Committee considered various planning applications that had been referred to the Town Council for consideration by Cherwell District Council (CDC) and were matters that had been delegated to the Planning Committee or where a Ward Member had referred a delegated application.

Officers responded to a number of questions raised by Members.

25/01918/F Captain Daniel Trevatt Crouch Hill Farm Broughton Road Banbury
Change of use of land to residential and erection of single storey
granny annexe ancillary to Crouch Hill Farm - Self-Build

- **Banbury Town Council** expresses concern about whether this accommodation is genuinely ancillary to the main house (and would query for example whether the water and electricity would be separately metered and billed? If the Local Planning Authority is convinced that the building can in perpetuity remain ancillary to the main house then the Town Council would have no objections to the proposal. (Note: this was a majority decision with 4 votes in favour and 2 votes against).

25/02509/F Clews Trust Acanthus House 57 Hightown Road Banbury
Change of Use of existing building into two dwellings and erection of new car
port/store. Demolition of existing storage building, removal of trees and
erection of two new dwellings with associated works

- **Banbury Town Council** raises no objections subject to the imposition of a condition with regards to the two new build-houses requiring their integral garages to only be used for the parking of a vehicle and no other use.

25/02505/F BT PLC Bridge Street, Banbury Installation of 1 no BT Street Hub with 2 no digital internally illuminated display screens and removal of associated existing BT payphone(s)

- **Banbury Town Council** raises no objections to the proposed hub. However the Town Council expresses concern about the proposal set out on page 4 of the Planning Design & Access Statement to remove existing BT phone boxes at Horse Fair and West Bar Street. It is considered that the new street hub will not be an adequate replacement for these boxes which are some distance away and are likely to serve a different set of users. It raises no objections to the loss of the West Bar Street telephone box but considers that the retention of the Horse Fair box is essential, given its proximity to a defibrillator, unless this telephone box is replaced by a second Hub at this location as well.

PL.56/25 Planning Applications Delegated to the Town Clerk

The Town Clerk had submitted a schedule containing details of planning applications which had been delegated to him in consultation with the Chairman, setting out the observations that had been forwarded to Cherwell District Council.

IT WAS RESOLVED that the report be noted.

PL.57/25 Decision Notices

The Town Clerk reported that no decision notices had been received from Cherwell District Council which were contrary to the recommendations of the Town Council.

IT WAS RESOLVED that the report be noted.

Date of next meeting – **Wednesday 10 December 2025 at 18:30pm**

The meeting ended at **7.20 pm**