

PLANNING COMMITTEE

Minutes of a meeting of the Planning Committee held on Wednesday,
10 September 2025 at 6.30pm at the Town Hall, Banbury.

Present: Councillor Beere (Chairman) and Cllr Woodward (Vice Chair)
Councillors: Dhesi, Harwood and Tohill-Martin

Alternate attendance: Councillor Mears for Councillor Thornhill

Officers: Mark Hassall (Town Clerk & RFO)
Helen Durkin (Executive Officer)

PL.40/25

Apologies

Councillor Thornhill

PL.41/25

Declarations of Interest

Councillor Harwood declared personal interest as a member of the Cherwell District Council Planning Committee.

Town Clerk Mark Hassall declared an interest in planning application 25/01205/F and left the room before it was discussed.

PL.42/25

Minutes of the Last Meeting

IT WAS RESOLVED that the Minutes of the meeting held on the 13 August 2025 be approved as a correct record and signed by Cllr Beere.

PL.43/25

Planning Applications to be Considered

The Committee considered various planning applications that had been referred to the Town Council for consideration by Cherwell District Council (CDC) and were matters that had been delegated to the Planning Committee or where a Ward Member had referred a delegated application.

Officers responded to a number of questions raised by Members.

- **25/00407/F** - Mr Rob Kelly - Elgin Energy EsCo Ltd - Land At Hanwell Estate, Main Street, Hanwell.
 - **Banbury Town Council feel that there is a need for a traffic routeing agreement, and express concern about the probable traffic disruption / congestion that forming the cable run will cause.**
- **25/01764/F** - Mr Yasser Hanif – 27 Park Road, Banbury
 - **Banbury Town Council raise no objections.**
- **25/01989/F** – One Brother Property Ltd – 37 Brinkburn Grove, Banbury
 - **Banbury Town Council raise no objections.**
- **25/01205/F** – Mr M Hayat – 101 Middleton Road, Banbury
 - **Banbury Town Council object to this proposal on the grounds that the application has insufficient information on the provision of bathroom facilities to judge whether the conversion will produce satisfactory accommodation.**

- The Town Council is also concerned about the level of usage and activity in this location, with the possible adding of further residents and that the proposal will be detrimental to the character and appearance of the Conservation Area.
- Finally, the Town Council consider that CDC should request detailed construction information about the formation of the enlarged basement, to ensure the structural stability of the house and adjoining properties.

PL.44/25 Planning Applications Delegated to the Town Clerk

The Town Clerk had submitted a schedule containing details of planning applications which had been delegated to him in consultation with the Chairman, setting out the observations that had been forwarded to Cherwell District Council.

IT WAS RESOLVED that the report be noted.

PL.45/25 Decision Notices

The Town Clerk had submitted a schedule containing details of decision notices which had been sent by Cherwell District Council which were contrary to the recommendations of the Town Council.

➤ **24/02964/F** - Ground Floor, 10 High Street, Banbury.

- **Decision of District Council – Approved**

➤ **25/00752/F** - 2 Church View, Banbury.

- **Decision of District Council - Approved**

IT WAS RESOLVED that the report be noted.

Date of next meeting – **Wednesday 15 October 2025 at 18:30pm**

The meeting ended at **7.17 pm**