

PLANNING COMMITTEE

Minutes of a meeting of the Planning Committee held on Wednesday,
13 August 2025 at 6.30pm at the Town Hall, Banbury.

Present: Councillor Beere (Chairman) and Cllr Woodward (Vice Chair)
Councillors: Dhesi, Harwood, Tohill-Martin and Thornhill

Alternate attendance:

Officers: Robert Duxbury (Planning Officer)
Helen Durkin (Executive Officer)

PL.34/25 Apologies

None

PL.35/25 Declarations of Interest

Councillors Harwood and Thornhill declared personal interest as a members of the Cherwell District Council Planning Committee.

PL.36/25 Minutes of the Last Meeting

IT WAS RESOLVED that the Minutes of the meeting held on the 16 July 2025 be approved as a correct record and signed by Cllr Beere.

PL.37/25 Planning Applications to be Considered

The Committee considered various planning applications that had been referred to the Town Council for consideration by Cherwell District Council (CDC) and were matters that had been delegated to the Planning Committee or where a Ward Member had referred a delegated application.

Officers responded to a number of questions raised by Members.

- **24/03213/REM** – Minster Property Group - Deerfields Farm, Canal Lane, Bodicote. **Amended Plans.**
 - **Banbury Town Council raised no objections.**
- **24/03220/F** – Mr R Firoozan - 24-26 Broughton Road, Banbury. **Amended Plans.**
 - **Banbury Town Council are pleased to see the improvements to this scheme and now raises no objections.**
- **R3/0062/25** – OCC - Tramway Road, Station Approach, Windsor Street and Bridge Street, Banbury.
 - **Whist being supportive of the desirability of the scheme the Town Council has concerns about two aspects of the revisions**
 1. The omission of the layby for 6 cars and its replacement with a smaller on-carriageway facility is considered unacceptable. More capacity for drop-off / pick-up is necessary, not less. We would be happy to see car park capacity reduced to achieve this,
 2. The omission of some footpaths and the provision of other footways with a width of only 1.5m is considered unacceptable. Such a width is inadequate for persons using buggies/prams, wheelchairs and walkers to pass other pedestrians without stepping into the carriageway and is therefore unsafe. If such arrangements are necessary because no other options exist, then further protection for pedestrians between the footway and the carriageway (e.g. barriers/bollards) should be explored.

PL.38/25 Planning Applications Delegated to the Town Clerk

The Town Clerk had submitted a schedule containing details of planning applications which had been delegated to him in consultation with the Chairman, setting out the observations that had been forwarded to Cherwell District Council.

IT WAS RESOLVED that the report be noted.

PL.39/25 Decision Notices

The Town Clerk had submitted a schedule containing details of decision notices which had been sent by Cherwell District Council which were contrary to the recommendations of the Town Council.

- **24/02964/F** – Ground Floor, 10 High Street, Banbury - Conversion of rear of ground floor commercial unit to form an additional dwelling.

- **Decision of District Council – Approved**

- **25/00752/F** – 2 Church View, Banbury - Conversion of existing dwelling to form two dwellings.

- **Decision of District Council - Approved**

IT WAS RESOLVED that the report be noted.

Date of next meeting – **Wednesday 10 September 2025 at 18:30pm**

The meeting ended at **7.20 pm**