

# Banbury Town Council

Mark Hassall ACMA, MA  
Town Clerk & RFO



The Town Hall  
Bridge Street  
Banbury  
Oxfordshire  
OX16 5QB

Tel: 01295 250340

Our Ref: GS-A16122025  
Please ask for: Helen Durkin  
Email: [helen.durkin@banbury.gov.uk](mailto:helen.durkin@banbury.gov.uk)

Date: 8 December 2025

To: All Members of the General Services Committee.

You are hereby summoned to attend a Meeting of the **GENERAL SERVICES COMMITTEE** to be held in the TOWN HALL, BRIDGE STREET, BANBURY on **TUESDAY 16 December 2025** at 6.30pm, for the transaction of the following business:

A handwritten signature in black ink, appearing to be 'Mark Hassall'.

Mark Hassall  
Town Clerk & RFO

## **BUSINESS TO BE TRANSACTED**

- 1 Apologies for absence**  
Contact Helen Durkin (01295 250340).
- 2 Declarations of Interest**  
Members are asked to declare any disclosable pecuniary interests in items on the agenda, **and the nature of that interest**, in accordance with the Localism Act 2011, the Banbury Town Council Code of Conduct and Section 106 of the Local Government Finance Act 1992 (Please refer to the notes at the end of Agenda).
- 3 Minutes of the last Meeting**  
To approve as correct the Minutes of the Meetings held on 07 October 2025 (**Enclosed**).
- 4 Parks and Open Spaces - Monitoring Report**  
To consider the report of the Director of Environment (**Enclosure 4**)
- 5 Income & Expenditure Report**  
To consider the report of the Town Clerk & RFO. (**Enclosure 5**)
- 6 Draft revenue Estimates and Budgets**  
To consider the report of the Town Clerk & RFO. (**Enclosure 6**)

### **Notes on declaration of interest**

- (i) Any Member arriving after the start of the meeting is asked to declare any disclosable pecuniary interests as necessary as soon as practicable after their arrival even if the item in question has been considered;
- (ii) In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

*It is not practical to offer detailed advice during the meeting.*

### **Recording of Meeting**

- (iii) Please be aware that an audio recording of the meeting may be made, as an aide-memoire for the purposes of the Clerk to ensure minutes reflect the overall tone and content of meetings, and will be deleted following the first approval of minutes.

**GENERAL SERVICES COMMITTEE**

Minutes of a Meeting of the General Services Committee held at **6.30pm on Tuesday 07 October 2025** at the Town Hall, Banbury.

Present: Councillor Cherry (Chair),  
Councillors: Elugwu, Okeke, Strangwood and Tohill-Martin.

Alternate Members: Councillor Stansfield (for Councillor Biegel).

Also in attendance: Councillors Mallon.

Officers: Mark Hassall (Town Clerk & RFO)  
Paul Almond (Environment Director)

**GS.27/25 Apologies for Absence**  
Councillor Biegel (Vice Chair).

**GS.28/25 Declarations of Interest**  
None.

**GS.29/25 Minutes of the Last Meeting**  
**IT WAS RESOLVED** that the Minutes of the Meeting held on the 26 August 2025 be approved as a correct record and signed by the Chair.

**GS.30/25 Parks and Cemeteries Service**  
The Committee considered a report of the Director of Environment providing an update for Members on:

Parks & Cemeteries Team.  
4th Corner Landscape Contract.  
Arboricultural Works and Tree Survey.  
Park Ranger Service / Play Areas.  
Cleansing Service.  
Parks Lighting / CCTV.  
PlayZone Schemes.  
Sports Facility – Hard Surfaces.  
People's Park Café.

**Parks & Cemeteries Team**

- ◆ The grounds team have undertaken post season renovation works to the cricket square at Hanwell Fields and the bowling green at Horton View. Operations included spiking, topdressing and seeding.
- ◆ The annual beds in People's Park and the two Cemeteries are being stripped in preparation for the bedding delivery due later this month.
- ◆ The cemetery team are still busy undertaking burial duties in our cemeteries and continue to deliver the service in line with funeral bookings.
- ◆ The weekly marking out of football pitches started prior the start of the season and will continue through to May next year.
- ◆ Due to the mild weather the mowing of grass is still ongoing.

- ◆ Vacant allotment plots have recently been cleared and prepared ready for reletting.

#### **4th Corner Landscape Contract**

- ◆ The contractor performance against the works schedule is all on track.
- ◆ The third street weed control treatment is well underway and due to be completed by 10th October.
- ◆ The goal mouths on the football pitches were top-dressed and seeded prior to the start of the football season, aeration, brushing and rolling was also undertaken. Insecticide treatment and the application of autumn fertiliser has been ordered.
- ◆ Due to the mild weather the mowing of grass is still ongoing on all sites by 4th Corner.

#### **Arboricultural Works and Tree Survey**

- ◆ As identified in the income and expenditure report, the year-end prediction for undertaking programmed tree works is expected to be over budget by £10,000. This is in due to receiving an insurance company request to carry out tree removal works adjacent to the railway line behind properties in Hamilton Close.
- ◆ Following the Tree Surveying Contract coming to an end in 2024, the Council approved the investment in new tree management software. This system holds a detailed inventory of all trees owned by the Town Council, the ability to record health and safety inspections, identify work recommendations providing any high medium and low risk ratings, this provides a good guide for annual budget setting.
- ◆ In line with the Council's Policy of engaging an independent professional arboriculturist to carry out the health and safety inspections of all our tree stock every three years, Officers recommend that members approve the letting of a tender to undertake a full surveying of our tree stock, utilising the Council's new software, to be completed by the end of this financial year. The estimated cost of this tender is an additional £30,000 to the initial 25/26 budget.

#### **Park Ranger Service / Play Area Update**

- ◆ The Park Rangers continue to carry out weekly visual Health & Safety inspections formally recording utilising the new mobile PSS Live software package.
- ◆ The team continue to undertake repair work on the findings made as a result of the inspection reports.
- ◆ The tender has been advertised for the new "Space for Girls" play facility at Princess Diana Park.
- ◆ The Rangers continue to provide support and assistance in the delivery of the Council's Event programme.

**Cleansing Service Update**

- ◆ Cleaning of public toilets is ongoing, no problems to report.
- ◆ The weekly cleaning of all sports pavilions is now underway in-line with fixtures.
- ◆ Parks & Open Spaces Cleansing – The service provided by Cherwell District Council continues to be delivered in line with the Service Level agreement, no issues to report.

**Lighting / CCTV Update**

- ◆ Following the installation of new lighting, at Banbury Cross and the Fine Lady Statue, a press release was issued by the Media and Communications Officer.
- ◆ The problem with the CCTV camera that was not working in centre of People's Park is being repaired by Cherwell District Council.

**PlayZone Scheme Update**

- ◆ Following the opening of the new Play Zone at Chandos Sports Ground on the 5th of September by the Mayor, a press release was issued by the Media and Communications Officer.
- ◆ The construction of the Princess Diana Park PlayZone is almost complete and the official opening is set for 17th October.

**Sports Facility - Hard Surfaces Update**

- ◆ We are currently inviting tenders for:
  - a. The resurfacing and painting of the MUGA facilities at Moorfields and Bankside Parks.
  - b. The cleaning and repainting of all the other MUGA facilities within the other parks across Banbury.
  - c. The resurfacing and painting of courts 5 and 6 at Horton View Sports Ground.
  - d. The cleaning, surface repairs and repainting of courts 1-4 at Horton View Sports Ground.

**People's Park Café Update**

- ◆ Following the end of the lease to operate the Café in People's Park, I can confirm that the café has been fully cleared of equipment and materials by the previous tenant.
- ◆ The Council has requested a quotation to undertake minor decoration repairs and carryout a deep clean.
- ◆ Once preparations for reletting are planned the Council will be advertising the facility for a new Café Operator to take the lease.

**IT WAS RESOLVED** to receive and;

To note the Parks and Cemeteries Service Update.

To note the 4th Corner Landscape Contract Update.

**To approve a recommendation to Resources Committee** for an increase in the budget for the Arboricultural Works and Tree Survey.

To note the Ranger Service / Play Area Update.

To note the Cleansing Service Update.

To note the Parks Lighting / CCTV Update.

To note the PlayZone Scheme Update.

To note the Sports Facility – Hard Surfaces Update.

To note the People's Park Café Update.

**GS.31/25**

**Income & Expenditure Report**

The Committee considered a report prepared by the Town Clerk & RFO comparing year-to-date income and expenditure with the projected annual budget for the financial year. The report showed all expenditure incurred up to 29 September 2025. Officers responded to a range of questions from Members relating to various budget codes and financial procedures. Members' attention was drawn to the fact that overall the Committee's expenditure was within forecast versus the projected budget.

General Services variances were principally:

- ◆ Staffing costs across the committee remains within budget, whilst insurance costs across the services have been renegotiated with a reduction of circa 15%.
- ◆ Timing of invoicing for grounds maintenance works impacted by timing of September invoice across Parks.
- ◆ Tree works are highlighted during the 6+6 rephasing of budget requirements, and will be supplemented by an officer report to address the appointment of an independent arboriculture inspections to undertake ongoing inspections over the three-year timeframe.
- ◆ NNDR council tax adjustment backdated to reflect increased income at Hanwell Fields relating to increased sports use.
- ◆ Additional expenditure has been incurred to complete the upgrade of the lighting at the Banbury Cross and Fine Lady statues ahead of the darker evenings.
- ◆ Completion of Chandos PlayZone is followed by the installation of a PlayZone at Princess Diana park, with grant funding for the full costs incurred due to be received from CDC (25%) and Football Foundation (75%).

**IT WAS RESOLVED** to receive and note the Income and Expenditure report.

**GS.32/25**

**Revised & Draft Revenue Estimates**

The Committee considered a report of the Town Clerk & RFO seeking approval of the revised estimates for 2025/26. The following comments on the estimates as they related to this committee were materially relevant:

**Cost Centre 110      Parks and Open Spaces**

Availability of independent tree inspectors has delayed the ongoing three year cycle of inspections, and funding is requested to bring this up to date (£40k). Earmarked reserves are proposed for release to fund work on Longlandes retaining wall (£25k) and fencing at Grimsbury Square (£18k).

Timing for purchase of fleet vehicle replacement is proposed to move to future years.

**Cost Centre 113 Allotments**

Work to improve the driveway to Woodgreen Allotment is proposed from earmarked reserves (£25k).

**Cost Centre 114 Park Rangers**

Timing for purchase of fleet vehicle replacement is proposed to move to future years.

**Cost Centre 120 Football Pitches & Horton View**

Purchase of Sports mower is proposed from earmarked reserves (£16k), allowance for increased prior year NNDR costs associated with cricket use at Hanwell Fields (£10k), investment in Horton View pavilion garage roof and palisade fencing (£4k), as well as ongoing use of contractor staff for cleaning of facilities.

**Cost Centre 160 Capital costs**

New PlayZones at Chandos and Princess Diana Park (PDP) are fully partner funded (£582k), the creation of Space for Girls at PDP requires £10k addition to CDC grant funding of £30k, in a similar way to an additional £5k towards CDC funding of lighting improvements to PDP and the Banbury Cross £45k. Stonework in St Marys churchyard (£5k).

Release of reserves enable ongoing consultant work to progress planning permission for the Hardwick Hill cemetery extension, and fund the refurbishment of sports sites across MUGAs, including resurfacing at Moorfields and Bankside, and tennis courts at Horton View.

A Member enquired as to the process for feeding into the budget setting process and the Town Clerk outlined the Council's 6+6 review, of which this report formed part, and the detailed perusal of the coming year's budget by party groups, service committees and the Grants & Budget Sub Committee, prior to its adoption at budget Council.

**RESOLVED** that the Revised Estimates for 2025/26, as submitted, be approved.

**GS.33/25 Committee Changes**

The Committee was asked to consider a change to its membership, whereby Councillor Richards would replace Councillor Okeke, following his recent decision to join the Conservative Group. Cllr Mallon (Leader of the Conservative Group) asked the Town Clerk to clarify whether this was in line with the Council's political proportionality practices and this was confirmed accordingly.

**IT WAS RECOMMENDED** to Council to approve a change to the Committee's membership, whereby Councillor Okeke is removed and replaced by Councillor Richards.

The meeting ended at 7:17pm

**GENERAL SERVICES COMMITTEE**

**16 DECEMBER 2025**

**REPORT OF THE DIRECTOR OF ENVIRONMENT**

**PARKS AND CEMETERIES SERVICE**

**1. Introduction and Purpose of Report**

1.1. To provide an update for Members on:

- 1.1.1. Parks & Cemeteries Team.
- 1.1.2. 4th Corner Landscape Contract.
- 1.1.3. Arboricultural Works and Tree Survey.
- 1.1.4. Park Ranger Service / Play Areas.
- 1.1.5. Cleansing Service.
- 1.1.6. Christmas Lights.
- 1.1.7. CCTV.
- 1.1.8. PlayZone Scheme.
- 1.1.9. Sports Facility – Hard Surfaces.
- 1.1.10. People's Park Café.
- 1.1.11. Other Capital Projects.
- 1.1.12. Adoption and Transfer of Land.

**2. Wards Affected**

2.1. All Banbury Wards.

**3. Effect on Policy**

3.1. Nil.

**4. Contact Officer**

4.1. Paul Almond (01295 817315).

**5. Parks & Cemeteries Team Service Update**

- 5.1. The cemetery team are busy undertaking burial duties in our cemeteries and continue to deliver the service in line with funeral bookings.
- 5.2. The weekly marking out of football pitches continues as we move through the playing season.
- 5.3. Leaf raking and collection has been undertaken at all sites.

**6. 4th Corner Landscape Contract Update**

- 6.1. The contractor performance against the works schedule is all on track.
- 6.2. The third street weed control treatment was completed as planned across all wards.

## **Banbury Town Council**

- 6.3. The 4<sup>th</sup> Corner team have also been busy with leaf raking and collection across our parks.
- 6.4. The Wild Flower Meadows received their “autumn topping” cut, ensuring the yellow rattle can germinate in the spring.
- 6.5. Sports pitch slit tining has unfortunately not been possible so far this playing season due to wet ground conditions.

### **7. Arboricultural Works and Tree Survey**

- 7.1 Tree works have been undertaken at St Mary’s Churchyard, People’s Park and Southam Road Cemetery.
- 7.2 The contract for the inspection of the Councils tree stock has been prepared and Officers will now be inviting quotations from qualified arboricultural consultants to undertake these works before the end of the year.

### **8. Park Ranger Service / Play Area Update**

- 8.1 The Park Rangers continue to carry out weekly visual Health & Safety inspections formally recording utilising the new mobile PSS Live software package.
- 8.2 The team continue to undertake repair work on the findings made as a result of the inspection reports.
- 8.3 The tender has been awarded for the new “Space for Girls” play facility at Princess Diana Park, construction will commence on the 19<sup>th</sup> January 2026.

### **9. Cleansing Service Update**

- 9.1 Cleaning of public toilets is ongoing, no problems to report.
- 9.2 The weekly cleaning of all sports pavilions is now underway in-line with fixtures.
- 9.3 Parks & Open Spaces Cleansing – The service provided by Cherwell District Council continues to be delivered in line with the Service Level agreement, no issues to report.

### **10. Christmas Lights**

- 10.1 The Christmas Light scheme was fully installed before the switch-on event on the 30<sup>th</sup> November.
- 10.2 Although the Banbury switch-on event was a great success, unfortunately, there was a couple of timer failures across the town which the installation team had to repair following the 5:00pm switch-on.
- 10.3 As a result of these failures the supplier was issued a Default, resulting in a financial deduction against the install/switch-on costs, as detailed in the contract.

**11 CCTV Update**

- 11.1 The problem with the CCTV camera that is not working in centre of People's Park is still not operational, however, Cherwell District Council have identified there is a fault with the RCD breaker unit which they have now ordered the fitting of a replacement.

**12. PlayZone Scheme Update**

- 12.1 The official opening of the Princess Diana Park PlayZone was held on the 17<sup>th</sup> October.
- 12.2 A publicly accessible defibrillator has also been installed at this facility, completing the scheme and also provides wider benefits for the whole community.
- 12.3 Both facilities are being well used by both the block booked targeted community groups and by the casual pay and play users.

**13. Sports Facility - Hard Surfaces Update**

- 13.1 Tenders have now been received for :
- a) The resurfacing and painting of the MUGA facilities at Moorfields and Bankside Parks.
  - b) The cleaning and repainting of all the other MUGA facilities within the other parks across Banbury.
  - c) The resurfacing and painting of courts 5 and 6 at Horton View Sports Ground.
  - d) The cleaning, surface repairs and repainting of courts 1-4 at Horton View Sports Ground.
- 13.2 Following evaluation of the tenders, the contract award will be made to the winning tenderer before the end of the year.

**14. People's Park Café Update**

- 14.1 Following the redecoration, minor repairs and the cleaning of the Café, the Media and Communications officer has run an advertising campaign inviting potential operators to register an interest by 12<sup>th</sup> December 2025.
- 14.2 The parties who have registered an interest will be invited to view the premises and invited to complete and submit a business plan by the end of the year.
- 14.3 Evaluations of submissions and interviews will take place in January 2026.
- 14.4 The successful submission will be offered a lease agreement by the end of January, with a view to taking over the running of the café as soon as possible thereafter, to ensure the café offer in People's Park is up and running before the spring.

**15. Other Capital Projects Update**

**15.1 Hardwick Hill - Cemetery Extension**

Good progress has been made on the preparation of the detail required for the submission of the planning application, target date for submission is 24<sup>th</sup> December 2025.

**15.2 People's Park - Walled Garden**

Officers are currently preparing contract documentation, for the hard landscaping contract, to advertise the invitation to tender in January 2026, with return deadline in February 2026, targeting an award in March 2026.

**15.3 Hill View – Play Area**

Officers are currently preparing contract documentation, for the play area refurbishment, to advertise the invitation to tender in January 2026, with return deadline in February 2026, targeting an award in March 2026.

**15.4 Windrush – Play Area**

Officers are currently preparing contract documentation, for the play area refurbishment, to advertise the invitation to tender in January 2026, with return deadline in February 2026, targeting an award in March 2026.

**16. Adoption and Transfer of Land**

**16.1 Bloxham Vale – Redrow Homes Development**

Cherwell District Council have approached the Town Council regarding the transfer of the Allotment Site and Car Park, within the new development off of the Bloxham Road. Stating that it is ready for adoption and the land is being offered for transfer to the Town Council.

**16.2 The facility will be transferring from Cherwell District Council, who adopted the site from the developer on 07/11/2023.**

**16.3 Subject to satisfactory condition being achieved by BTC officer inspection, the legal transfer of the land, accompanied with and the appropriate Commuted Sums, the recommendation is that members approve the Town Clerk to adopt the facilities as detailed in Appendix 1 to this report.**

**17. Financial Effects & Risk Assessment**

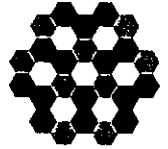
**17.1 The only financial effect within this report is the budget reduction for the default against the Christmas Light installation of £1045, identified in 10.3.**

**18. Recommendations**

The Committee is invited to **RESOLVE**

- 18.1 To note the Parks and Cemeteries Service Update.
- 18.2 To note the 4<sup>th</sup> Corner Landscape Contract Update.
- 18.3 To note the Arboricultural Works and Tree Survey Update.
- 18.4 To note the Ranger Service / Play Area Update.
- 18.5 To note the Cleansing Service Update.
- 18.6 To note the Christmas Light Update.
- 18.7 To note the CCTV Update.
- 18.8 To note the PlayZone Scheme Update.
- 18.9 To note the Sports Facility – Hard Surfaces Update.
- 18.10 To note the People's Park Café Update.
- 18.11 To note the Other Capital Project Update.
- 18.12 To **Approve** the Adoption and Transfer of Land – Bloxham Vale Allotments

Background Papers: Appendix 1



# Official copy of register of title

Title number ON384446      Edition date 07.11.2023

- This official copy shows the entries on the register of title on 25 Nov 2023 at 07:50:00.
- This date must be quoted as the "search from date" in any official search application based on this copy.
- The date at the beginning of an entry is the date on which the entry was made in the register.
- Issued on 25 Nov 2023.
- Under s.67 of the Land Registration Act 2002, this copy is admissible in evidence to the same extent as the original.
- This title is dealt with by HM Land Registry Gloucester Office.

## A: Property Register

This register describes the land and estate comprised in the title.

OXFORDSHIRE : CHERWELL

- 1      (06.02.2006) The Freehold land shown edged with red on the plan of the above title filed at the Registry and being land lying to the West of Bloxham Road, Banbury.
- 2      (02.02.2016) The land has the benefit of any legal easements granted by the Transfer dated 8 January 2016 referred to in the Charges Register but is subject to any rights that are reserved by the said deed and affect the registered land.
- 3      (02.02.2016) The Transfer dated 8 January 2016 referred to above contains a provision relating to the creation of easements as therein mentioned.
- 4      (07.11.2023) The land has the benefit of any legal easements granted by the Transfer dated 23 October 2023 referred to in the Charges Register but is subject to any rights that are reserved by the said deed and affect the registered land.
- 5      (07.11.2023) The Transfer dated 23 October 2023 referred to above contains a provision relating to the creation and/or passing of easements.

## B: Proprietorship Register

This register specifies the class of title and identifies the owner. It contains any entries that affect the right of disposal.

### Title absolute

- 1      (07.11.2023) PROPRIETOR: CHERWELL DISTRICT COUNCIL of Bodicote House, White Post Road, Bodicote, Banbury OX15 4AA.
- 2      (07.11.2023) The value as at 7 November 2023 was stated not to exceed £100,000.

Title number ON384446

## C: Charges Register

This register contains any charges and other matters that affect the land.

1 (12.10.2018) The common parts included in the title (if any) are subject to rights of user granted by transfers of properties comprising the Bloxham Vale Development.

2 (06.02.2006) By a Conveyance of the land in this title and other land dated 17 February 1983 made between (1) Cancer Research Campaign (Vendor) and (2) Reginald James Wady Roberts (Purchaser) the land was conveyed subject as follows:-

"SUBJECT TO but where appropriate with the benefit of the matters specified in the Second Schedule hereto:

.....

THE SECOND SCHEDULE before referred to

.....

(f) The option covenants and conditions contained in a Conveyance dated fourth day of February 1964 and made between The Public Trustee (1) and Kenneth Gibbard (2)

(g) The rights of way and of drainage and otherwise granted in favour of Wykham Mill Farmhouse and the land therewith as further mentioned in a Conveyance dated twenty third of July 1973 made between The Public Trustee (1) and Alexander John MacNair and Heather Joan MacNair(2)"

NOTE:-No further particulars of the Conveyances dated 4 February 1964 and 23 July 1973 referred to above were supplied on first registration.

3 (02.02.2016) A Transfer of the land in this title and other land dated 8 January 2016 made between (1) Mark Christopher Horgan and (2) Redrow Homes Limited contains restrictive covenants.

NOTE:-Copy filed under ON323810.

4 (02.02.2016) The Transfer dated 8 January 2016 referred to above contains a covenant as to the grant of rights in the events therein mentioned.

5 (07.11.2023) A Transfer of the land in this title dated 23 October 2023 made between (1) Redrow Homes Limited and (2) Cherwell District Council contains restrictive covenants.

NOTE: Copy filed.

6 (07.11.2023) The Transfer dated 23 October 2023 referred to above contains a covenant as to the grant of rights in the events therein mentioned.

End of register

**These are the notes referred to on the following official copy**

The electronic official copy of the title plan follows this message.

Please note that this is the only official copy we will issue. We will not issue a paper official copy.

This official copy was delivered electronically and when printed will not be to scale. You can obtain a paper official copy by ordering one from HM Land Registry.

This official copy is issued on 25 November 2023 shows the state of this title plan on 25 November 2023 at 07:50:00. It is admissible in evidence to the same extent as the original (s.67 Land Registration Act 2002).

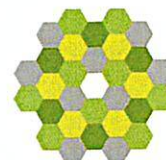
This title plan shows the general position, not the exact line, of the boundaries. It may be subject to distortions in scale. Measurements scaled from this plan may not match measurements between the same points on the ground.

This title is dealt with by the HM Land Registry, Gloucester Office .

# HM Land Registry

## Official copy of title plan

Title number **ON384446**  
Ordnance Survey map reference **SP4338NE**  
Scale **1:1250 enlarged from 1:2500**  
Administrative area **Oxfordshire : Cherwell**



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Pond



**GENERAL SERVICES COMMITTEE  
16 DECEMBER 2025**

**RESOURCES COMMITTEE  
6 JANUARY 2026**

**REPORT OF THE TOWN CLERK & RFO  
INCOME & EXPENDITURE TO 8 DECEMBER 2025**

**1. Introduction and Purpose of Report**

1.1 To inform Members of income and expenditure compared with Year to Date (YTD) Budget for the financial year.

**2. Wards Affected**

2.1 All Wards.

**3. Effect on Policy**

3.1 Nil.

**4. Contact Officer**

4.1 Mark Hassall (01295 817313)

**5. Background**

5.1 The Council's Financial Regulations require that the Resources Committee be provided with a statement of income and expenditure to date under each head of the approved year-to-date annual revenue and capital budgets. As the main spending Committee, it is considered appropriate for this information to also be presented to the General Services Committee.

5.2 The Council's Accounting (RBS Omega) System provides reports that show Year-to-Date (YTD) Budget and Actual YTD, for Income and Expenditure and any variance.

5.3 Attached is a report outlining summary income and expenditure against each cost centre.

**6. Present Position**

6.1 The attached report shows all expenditure incurred up to 8 December 2025. Overall the Committees expenditure is within forecast versus the projected budget. The main causes are addressed as follows:

**7. General Services variances are principally**

- ◆ Staffing costs across the committee remains within budget, whilst insurance costs across the services have been renegotiated with a reduction of circa 15%.
- ◆ Timing of invoicing for grounds maintenance works impacted by timing of November invoice across Parks.

- ◆ Tree works are highlighted during the 6+6 rephasing of budget requirements, and will be supplemented by an officer report to address the appointment of an independent arboriculture inspections to undertake ongoing inspections over the three-year timeframe.
- ◆ NNDR council tax adjustment backdated to reflect increased income at Hanwell Fields relating to increased sports use.
- ◆ Additional expenditure has been incurred to complete the upgrade of the lighting at the Banbury Cross and Fine Lady statues ahead of the darker evenings.
- ◆ Completion of Chandos PlayZone is followed by the installation of a PlayZone at Princess Diana park, with grant funding for the full costs incurred due to be received from CDC (25%) and Football Foundation (75%).

**8. Underspends on Resources Committee also principally**

- ◆ Corporate, Central Administration and Civic continue to be well controlled. Additional legal costs are being incurred to settle and resolve an outstanding past employee complaint, following receipt of Chairmans concurrence for expenditure to be committed. Elevated expenditure will be captured within the 6+6 budget review.
- ◆ Town Council Events are currently within acceptable budget parameters.
- ◆ Town Hall – includes utility costs to be recharged to OCC under the lease of first floor, alongside additional ongoing hire of the interview room by CDC on Tuesdays and Thursdays every week for the next three months.
- ◆ Other services to the Public include timing of small grants (including Warm Welcome grant scheme).
- ◆ Other Costs & Income are in line with projected budget, with reserves being invested to achieve interest income target which is anticipated to exceed income budget.

**9. Financial Effects & Risk Assessment**

**9.1** This is a monitoring report so there are no specific financial effects arising from it. Without effective budget monitoring there is a risk that budgets will not be adhered to, thereby weakening the Council's ability to demonstrate an effective use of resources. This risk is being mitigated by closer monitoring of spend using a phased budget.

**10. Recommendations**

**10.1** The Council is invited to receive and note the Income & Expenditure report.

Background Papers: Nil

|                                                    | Actual Year<br>To Date | Projected<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent |
|----------------------------------------------------|------------------------|-------------------------|--------------------------|--------------------------|--------------------|---------|
| <u>General Services Committee</u>                  |                        |                         |                          |                          |                    |         |
| <u>101 Litter Control &amp; Cleansing</u>          |                        |                         |                          |                          |                    |         |
| 4107 Equipment General                             | 4,676                  | 7,426                   | 2,750                    |                          | 2,750              | 63.0%   |
| 4109 Cleansing Contract                            | 215                    | 171,979                 | 171,764                  |                          | 171,764            | 0.1%    |
| Litter Control & Cleansing :- Indirect Expenditure | 4,891                  | 179,405                 | 174,514                  | 0                        | 174,514            | 2.7%    |
| Net Expenditure                                    | (4,891)                | (179,405)               | (174,514)                |                          |                    |         |
| <u>103 Cemeteries</u>                              |                        |                         |                          |                          |                    |         |
| 1000 Miscellaneous Income                          | 224                    | 224                     | 0                        |                          |                    | 100.0%  |
| 1004 Burial Chambers                               | 4,320                  | 5,760                   | 1,440                    |                          |                    | 75.0%   |
| 1005 Burial Fees                                   | 29,120                 | 40,090                  | 10,970                   |                          |                    | 72.6%   |
| 1007 Memorial Applications                         | 9,850                  | 14,005                  | 4,155                    |                          |                    | 70.3%   |
| 1008 Exclusive Rights of Burial                    | 14,341                 | 16,395                  | 2,054                    |                          |                    | 87.5%   |
| 1009 Out of Hours Burial Fees                      | 150                    | 0                       | (150)                    |                          |                    | 0.0%    |
| 1022 Premises Hire                                 | 4,581                  | 4,581                   | 1                        |                          |                    | 100.0%  |
| 1500 Contribution from Reserves                    | 0                      | 45,500                  | 45,500                   |                          |                    | 0.0%    |
| Cemeteries :- Income                               | 62,586                 | 126,555                 | 63,970                   |                          |                    | 49.5%   |
| 4000 Salaries                                      | 177,281                | 261,896                 | 84,615                   |                          | 84,615             | 67.7%   |
| 4006 Training                                      | 5,305                  | 5,305                   | (0)                      |                          | (0)                | 100.0%  |
| 4010 N N D Rates                                   | 6,063                  | 6,737                   | 675                      |                          | 675                | 90.0%   |
| 4011 Water Charges                                 | 0                      | 1,400                   | 1,400                    |                          | 1,400              | 0.0%    |
| 4013 Electricity                                   | (107)                  | 963                     | 1,070                    |                          | 1,070              | (11.1%) |
| 4014 Gas                                           | 455                    | 899                     | 444                      |                          | 444                | 50.6%   |
| 4019 Cleaning Materials                            | 17                     | 601                     | 584                      |                          | 584                | 2.8%    |
| 4020 Telephone                                     | 485                    | 690                     | 205                      |                          | 205                | 70.3%   |
| 4023 Stationery/Office Supplies                    | 17                     | 200                     | 183                      |                          | 183                | 8.6%    |
| 4025 Insurance                                     | 5,927                  | 5,927                   | 0                        |                          | 0                  | 100.0%  |
| 4026 Subscriptions                                 | 215                    | 110                     | (105)                    |                          | (105)              | 195.5%  |
| 4071 Purchase Equipment                            | 1,890                  | 5,140                   | 3,250                    |                          | 3,250              | 36.8%   |
| 4072 Leasing Equipment                             | 978                    | 2,416                   | 1,438                    |                          | 1,438              | 40.5%   |
| 4100 Purchase Materials                            | 2,343                  | 3,901                   | 1,558                    |                          | 1,558              | 60.1%   |
| 4120 Building M & R (Other Contract                | 7,452                  | 10,520                  | 3,068                    |                          | 3,068              | 70.8%   |
| 4122 Landscaping (Other Contractors                | 6,940                  | 15,324                  | 8,384                    |                          | 8,384              | 45.3%   |
| 4123 Minor Alterations & Imp.                      | 2,432                  | 6,501                   | 4,069                    |                          | 4,069              | 37.4%   |
| 4132 Purchase Protective Clothing                  | 294                    | 2,037                   | 1,743                    |                          | 1,743              | 14.4%   |
| 4502 R & M Plant & Equipment                       | 4,898                  | 7,654                   | 2,756                    |                          | 2,756              | 64.0%   |
| 4570 Fleet Purchases                               | 0                      | 46,500                  | 46,500                   |                          | 46,500             | 0.0%    |
| 4571 Service Charges                               | 1,684                  | 2,284                   | 600                      |                          | 600                | 73.7%   |

|                                               | Actual Year<br>To Date | Projected<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent |
|-----------------------------------------------|------------------------|-------------------------|--------------------------|--------------------------|--------------------|---------|
| 4572 Fuel                                     | 1,394                  | 3,120                   | 1,726                    |                          | 1,726              | 44.7%   |
| Cemeteries :- Indirect Expenditure            | 225,961                | 390,125                 | 164,164                  | 0                        | 164,164            | 57.9%   |
| Net Income over Expenditure                   | (163,375)              | (263,570)               | (100,195)                |                          |                    |         |
| <u>110 Parks and Open Spaces</u>              |                        |                         |                          |                          |                    |         |
| 1000 Miscellaneous Income                     | 3,225                  | 3,123                   | (102)                    |                          |                    | 103.3%  |
| 1010 Land Rents                               | 6,766                  | 10,770                  | 4,004                    |                          |                    | 62.8%   |
| 1500 Contribution from Reserves               | 0                      | 25,000                  | 25,000                   |                          |                    | 0.0%    |
| Parks and Open Spaces :- Income               | 9,991                  | 38,893                  | 28,902                   |                          |                    | 25.7%   |
| 4000 Salaries                                 | 153,360                | 231,549                 | 78,189                   |                          | 78,189             | 66.2%   |
| 4006 Training                                 | 3,915                  | 5,150                   | 1,235                    |                          | 1,235              | 76.0%   |
| 4008 Car Allowances-Employee                  | 0                      | 1,500                   | 1,500                    |                          | 1,500              | 0.0%    |
| 4011 Water Charges                            | 0                      | 2,640                   | 2,640                    |                          | 2,640              | 0.0%    |
| 4013 Electricity                              | 4,313                  | 8,034                   | 3,721                    |                          | 3,721              | 53.7%   |
| 4020 Telephone                                | 837                    | 1,200                   | 363                      |                          | 363                | 69.8%   |
| 4023 Stationery/Office Supplies               | 0                      | 750                     | 750                      |                          | 750                | 0.0%    |
| 4025 Insurance                                | 14,320                 | 14,320                  | 0                        |                          | 0                  | 100.0%  |
| 4026 Subscriptions                            | 1,187                  | 2,267                   | 1,080                    |                          | 1,080              | 52.4%   |
| 4032 Advertising/Publicity                    | 0                      | 300                     | 300                      |                          | 300                | 0.0%    |
| 4070 Computer Software                        | 7,005                  | 19,442                  | 12,437                   |                          | 12,437             | 36.0%   |
| 4100 Purchase Materials                       | 6,870                  | 7,620                   | 750                      |                          | 750                | 90.2%   |
| 4107 Equipment General                        | 6,951                  | 11,518                  | 4,567                    |                          | 4,567              | 60.3%   |
| 4120 Building M & R (Other Contract           | 20,221                 | 70,863                  | 50,642                   |                          | 50,642             | 28.5%   |
| 4121 Ground Mtnc (Other Contractor            | 113,277                | 210,564                 | 97,287                   |                          | 97,287             | 53.8%   |
| 4122 Landscaping (Other Contractors           | 115                    | 30,115                  | 30,000                   |                          | 30,000             | 0.4%    |
| 4124 Building M & R Peoples Park              | 3,177                  | 8,719                   | 5,542                    |                          | 5,542              | 36.4%   |
| 4132 Purchase Protective Clothing             | 909                    | 1,302                   | 393                      |                          | 393                | 69.8%   |
| 4500 Arboriculture                            | 19,830                 | 92,589                  | 72,759                   |                          | 72,759             | 21.4%   |
| 4501 Playground Equipment R & M               | 32,354                 | 75,033                  | 42,679                   |                          | 42,679             | 43.1%   |
| 4502 R & M Plant & Equipment                  | 2,486                  | 3,000                   | 514                      |                          | 514                | 82.9%   |
| 4503 Purchase of Signs                        | 0                      | 6,000                   | 6,000                    |                          | 6,000              | 0.0%    |
| 4510 Floral Bedding                           | 14,918                 | 14,918                  | (0)                      |                          | (0)                | 100.0%  |
| 4511 Trees and Shrubs                         | 3,078                  | 14,000                  | 10,922                   |                          | 10,922             | 22.0%   |
| 4512 Bulbs                                    | 3,764                  | 5,664                   | 1,900                    |                          | 1,900              | 66.5%   |
| 4514 Chemical Applications                    | 10,223                 | 10,354                  | 131                      |                          | 131                | 98.7%   |
| 4515 Aviary Maintenance                       | 1,253                  | 3,193                   | 1,940                    |                          | 1,940              | 39.2%   |
| 4571 Service Charges                          | 448                    | 2,000                   | 1,552                    |                          | 1,552              | 22.4%   |
| 4572 Fuel                                     | 1,592                  | 2,000                   | 408                      |                          | 408                | 79.6%   |
| Parks and Open Spaces :- Indirect Expenditure | 426,403                | 856,604                 | 430,201                  | 0                        | 430,201            | 49.8%   |
| Net Income over Expenditure                   | (416,411)              | (817,711)               | (401,300)                |                          |                    |         |

|                                      | Actual Year<br>To Date | Projected<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent |
|--------------------------------------|------------------------|-------------------------|--------------------------|--------------------------|--------------------|---------|
| <u>113 Allotments</u>                |                        |                         |                          |                          |                    |         |
| 1010 Land Rents                      | 4,449                  | 5,030                   | 582                      |                          |                    | 88.4%   |
| 1500 Contribution from Reserves      | 0                      | 14,000                  | 14,000                   |                          |                    | 0.0%    |
| Allotments :- Income                 | 4,449                  | 19,030                  | 14,582                   |                          |                    | 23.4%   |
| 4011 Water Charges                   | 0                      | 600                     | 600                      |                          | 600                | 0.0%    |
| 4070 Computer Software               | 381                    | 451                     | 70                       |                          | 70                 | 84.5%   |
| 4100 Purchase Materials              | 1,118                  | 1,915                   | 797                      |                          | 797                | 58.4%   |
| 4120 Building M & R (Other Contract  | 191                    | 8,324                   | 8,133                    |                          | 8,133              | 2.3%    |
| 4121 Ground Mtnce (Other Contractor  | 1,342                  | 4,551                   | 3,209                    |                          | 3,209              | 29.5%   |
| 4520 Private Contractors             | 575                    | 15,423                  | 14,848                   |                          | 14,848             | 3.7%    |
| Allotments :- Indirect Expenditure   | 3,607                  | 31,264                  | 27,657                   | 0                        | 27,657             | 11.5%   |
| Net Income over Expenditure          | 842                    | (12,234)                | (13,076)                 |                          |                    |         |
| <u>114 Park Rangers</u>              |                        |                         |                          |                          |                    |         |
| 4000 Salaries                        | 89,297                 | 138,475                 | 49,178                   |                          | 49,178             | 64.5%   |
| 4006 Training                        | 2,393                  | 5,008                   | 2,615                    |                          | 2,615              | 47.8%   |
| 4010 N N D Rates                     | 7,231                  | 8,236                   | 1,005                    |                          | 1,005              | 87.8%   |
| 4011 Water Charges                   | 0                      | 1,000                   | 1,000                    |                          | 1,000              | 0.0%    |
| 4013 Electricity                     | 1,771                  | 1,401                   | (370)                    |                          | (370)              | 126.4%  |
| 4014 Gas                             | 163                    | 964                     | 801                      |                          | 801                | 16.9%   |
| 4020 Telephone                       | 926                    | 1,654                   | 728                      |                          | 728                | 56.0%   |
| 4025 Insurance                       | 16,758                 | 16,758                  | 0                        |                          | 0                  | 100.0%  |
| 4100 Purchase Materials              | 1,043                  | 1,200                   | 157                      |                          | 157                | 86.9%   |
| 4107 Equipment General               | 546                    | 2,000                   | 1,454                    |                          | 1,454              | 27.3%   |
| 4120 Building M & R (Other Contract  | 660                    | 5,098                   | 4,438                    |                          | 4,438              | 12.9%   |
| 4131 Purchase Equipment              | 154                    | 4,200                   | 4,046                    |                          | 4,046              | 3.7%    |
| 4132 Purchase Protective Clothing    | 602                    | 2,000                   | 1,398                    |                          | 1,398              | 30.1%   |
| 4502 R & M Plant & Equipment         | 255                    | 455                     | 200                      |                          | 200                | 56.0%   |
| 4571 Service Charges                 | 4,727                  | 9,000                   | 4,273                    |                          | 4,273              | 52.5%   |
| 4572 Fuel                            | 1,562                  | 2,200                   | 638                      |                          | 638                | 71.0%   |
| Park Rangers :- Indirect Expenditure | 128,087                | 199,649                 | 71,562                   | 0                        | 71,562             | 64.2%   |
| Net Expenditure                      | (128,087)              | (199,649)               | (71,562)                 |                          |                    |         |
| <u>115 Commuted Sums</u>             |                        |                         |                          |                          |                    |         |
| 1086 Commuted Sums Received          | 51,637                 | 0                       | (51,637)                 |                          |                    | 0.0%    |
| 1500 Contribution from Reserves      | 0                      | 105,866                 | 105,866                  |                          |                    | 0.0%    |
| Commuted Sums :- Income              | 51,637                 | 105,866                 | 54,229                   |                          |                    | 48.8%   |
| Net Income                           | 51,637                 | 105,866                 | 54,229                   |                          |                    |         |

|                                                  | Actual Year<br>To Date | Projected<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent |
|--------------------------------------------------|------------------------|-------------------------|--------------------------|--------------------------|--------------------|---------|
| <u>120 Sports Facilities</u>                     |                        |                         |                          |                          |                    |         |
| 1020 Sports Hire                                 | 26,540                 | 18,250                  | (8,290)                  |                          |                    | 145.4%  |
| 1021 Licence and Premises Hire                   | 12,053                 | 11,795                  | (258)                    |                          |                    | 102.2%  |
| 1500 Contribution from Reserves                  | 0                      | 16,000                  | 16,000                   |                          |                    | 0.0%    |
| Sports Facilities :- Income                      | 38,593                 | 46,045                  | 7,452                    |                          |                    | 83.8%   |
| 4010 N N D Rates                                 | 16,879                 | 17,766                  | 887                      |                          | 887                | 95.0%   |
| 4011 Water Charges                               | (101)                  | 1,611                   | 1,712                    |                          | 1,712              | (6.3%)  |
| 4013 Electricity                                 | 4,061                  | 7,880                   | 3,820                    |                          | 3,820              | 51.5%   |
| 4014 Gas                                         | 127                    | 3,501                   | 3,374                    |                          | 3,374              | 3.6%    |
| 4017 Caretaking and Cleaning                     | 9,249                  | 12,688                  | 3,439                    |                          | 3,439              | 72.9%   |
| 4019 Cleaning Materials                          | 445                    | 1,201                   | 756                      |                          | 756                | 37.0%   |
| 4100 Purchase Materials                          | 2,782                  | 8,001                   | 5,219                    |                          | 5,219              | 34.8%   |
| 4107 Equipment General                           | 164                    | 4,000                   | 3,836                    |                          | 3,836              | 4.1%    |
| 4120 Building M & R (Other Contract              | 8,805                  | 25,251                  | 16,446                   |                          | 16,446             | 34.9%   |
| 4121 Ground Mtnce (Other Contractor              | 46,282                 | 84,832                  | 38,550                   |                          | 38,550             | 54.6%   |
| 4530 Bowling Green                               | 3,854                  | 8,729                   | 4,875                    |                          | 4,875              | 44.2%   |
| 4570 Fleet Purchases                             | 0                      | 16,000                  | 16,000                   |                          | 16,000             | 0.0%    |
| Sports Facilities :- Indirect Expenditure        | 92,546                 | 191,460                 | 98,914                   | 0                        | 98,914             | 48.3%   |
| Net Income over Expenditure                      | (53,953)               | (145,415)               | (91,462)                 |                          |                    |         |
| <u>131 Banbury in Bloom</u>                      |                        |                         |                          |                          |                    |         |
| 4651 Floral Sponsorship                          | 8,256                  | 8,257                   | 1                        |                          | 1                  | 100.0%  |
| 4652 Planting Day in the Park                    | 1,342                  | 1,642                   | 300                      |                          | 300                | 81.8%   |
| Banbury in Bloom :- Indirect Expenditure         | 9,599                  | 9,899                   | 300                      | 0                        | 300                | 97.0%   |
| Net Expenditure                                  | (9,599)                | (9,899)                 | (300)                    |                          |                    |         |
| <u>132 Banbury Cross &amp; FineLady</u>          |                        |                         |                          |                          |                    |         |
| 4120 Building M & R (Other Contract              | 4,089                  | 11,496                  | 7,407                    |                          | 7,407              | 35.6%   |
| Banbury Cross & FineLady :- Indirect Expenditure | 4,089                  | 11,496                  | 7,407                    | 0                        | 7,407              | 35.6%   |
| Net Expenditure                                  | (4,089)                | (11,496)                | (7,407)                  |                          |                    |         |
| <u>150 Public Clocks</u>                         |                        |                         |                          |                          |                    |         |
| 4000 Salaries                                    | 625                    | 986                     | 361                      |                          | 361                | 63.4%   |
| 4013 Electricity                                 | 131                    | 360                     | 229                      |                          | 229                | 36.4%   |
| 4120 Building M & R (Other Contract              | 3,518                  | 3,906                   | 388                      |                          | 388                | 90.1%   |
| 4521 Service of Public Clock                     | 0                      | 1,600                   | 1,600                    |                          | 1,600              | 0.0%    |
| Public Clocks :- Indirect Expenditure            | 4,274                  | 6,852                   | 2,578                    | 0                        | 2,578              | 62.4%   |
| Net Expenditure                                  | (4,274)                | (6,852)                 | (2,578)                  |                          |                    |         |

|                                       | Actual Year<br>To Date | Projected<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent |
|---------------------------------------|------------------------|-------------------------|--------------------------|--------------------------|--------------------|---------|
| <u>160 Capital Costs</u>              |                        |                         |                          |                          |                    |         |
| 1080 Grant Received                   | 544,431                | 617,694                 | 73,263                   |                          |                    | 88.1%   |
| 1500 Contribution from Reserves       | 0                      | 94,100                  | 94,100                   |                          |                    | 0.0%    |
| Capital Costs :- Income               | 544,431                | 711,794                 | 167,363                  |                          |                    | 76.5%   |
| 4551 Capital - Hardwick Hill Cemeta   | 21,673                 | 31,900                  | 10,227                   |                          | 10,227             | 67.9%   |
| 4552 Capital - Play Areas             | 22,982                 | 141,500                 | 118,518                  |                          | 118,518            | 16.2%   |
| 4554 Capital - Park Refurb            | 557,258                | 632,325                 | 75,067                   |                          | 75,067             | 88.1%   |
| Capital Costs :- Indirect Expenditure | 601,913                | 805,725                 | 203,812                  | 0                        | 203,812            | 74.7%   |
| Net Income over Expenditure           | (57,482)               | (93,931)                | (36,449)                 |                          |                    |         |
| <u>201 Bus Shelters</u>               |                        |                         |                          |                          |                    |         |
| 4109 Cleansing Contract               | 910                    | 1,820                   | 910                      |                          | 910                | 50.0%   |
| 4800 New Shelters                     | 0                      | 6,000                   | 6,000                    |                          | 6,000              | 0.0%    |
| 4802 Maintenance                      | 0                      | 2,220                   | 2,220                    |                          | 2,220              | 0.0%    |
| Bus Shelters :- Indirect Expenditure  | 910                    | 10,040                  | 9,130                    | 0                        | 9,130              | 9.1%    |
| Net Expenditure                       | (910)                  | (10,040)                | (9,130)                  |                          |                    |         |
| <u>202 Salt Bins</u>                  |                        |                         |                          |                          |                    |         |
| 4107 Equipment General                | 0                      | 4,000                   | 4,000                    |                          | 4,000              | 0.0%    |
| Salt Bins :- Indirect Expenditure     | 0                      | 4,000                   | 4,000                    | 0                        | 4,000              | 0.0%    |
| Net Expenditure                       | 0                      | (4,000)                 | (4,000)                  |                          |                    |         |
| General Services Committee :- Income  | 711,686                | 1,048,183               | 336,497                  |                          |                    | 67.9%   |
| Expenditure                           | 1,502,279              | 2,696,519               | 1,194,240                | 0                        | 1,194,240          | 55.7%   |
| Movement to/(from) Gen Reserve        | (790,593)              | (1,648,336)             | (857,743)                |                          |                    |         |

|                                              | Actual Year<br>To Date | Projected<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent |
|----------------------------------------------|------------------------|-------------------------|--------------------------|--------------------------|--------------------|---------|
| <u>Resources Committee</u>                   |                        |                         |                          |                          |                    |         |
| <u>301 Corporate Management</u>              |                        |                         |                          |                          |                    |         |
| 4050 Bank Charges                            | 1,189                  | 1,542                   | 353                      |                          | 353                | 77.1%   |
| 4056 Internal Audit                          | 1,035                  | 1,510                   | 475                      |                          | 475                | 68.5%   |
| 4057 Audit Fees                              | 2,940                  | 2,940                   | 0                        |                          | 0                  | 100.0%  |
| 4058 Professional Fees                       | 5,724                  | 6,050                   | 326                      |                          | 326                | 94.6%   |
| 4059 Legal Support                           | 6,578                  | 21,098                  | 14,521                   |                          | 14,521             | 31.2%   |
| Corporate Management :- Indirect Expenditure | 17,465                 | 33,140                  | 15,675                   | 0                        | 15,675             | 52.7%   |
| Net Expenditure                              | (17,465)               | (33,140)                | (15,675)                 |                          |                    |         |
| <u>302 Civic and Ceremonial</u>              |                        |                         |                          |                          |                    |         |
| 4000 Salaries                                | 290                    | 949                     | 659                      |                          | 659                | 30.5%   |
| 4006 Training                                | 0                      | 350                     | 350                      |                          | 350                | 0.0%    |
| 4022 Printing                                | 30                     | 1,005                   | 975                      |                          | 975                | 3.0%    |
| 4023 Stationery/Office Supplies              | 17                     | 288                     | 271                      |                          | 271                | 5.8%    |
| 4026 Subscriptions                           | 0                      | 320                     | 320                      |                          | 320                | 0.0%    |
| 4850 Uniforms                                | 0                      | 200                     | 200                      |                          | 200                | 0.0%    |
| 4851 Incoming Mayors Allowance               | 833                    | 10,000                  | 9,167                    |                          | 9,167              | 8.3%    |
| 4852 Outgoing Mayors Allowance               | (651)                  | (651)                   | (0)                      |                          | (0)                | 100.0%  |
| 4854 Civic Property Maintenance              | 0                      | 450                     | 450                      |                          | 450                | 0.0%    |
| 4855 Civic Insignia                          | 0                      | 2,950                   | 2,950                    |                          | 2,950              | 0.0%    |
| 4870 Catering                                | 24                     | 24                      | 0                        |                          | 0                  | 100.0%  |
| Civic and Ceremonial :- Indirect Expenditure | 542                    | 15,885                  | 15,343                   | 0                        | 15,343             | 3.4%    |
| Net Expenditure                              | (542)                  | (15,885)                | (15,343)                 |                          |                    |         |
| <u>305 Central Administration</u>            |                        |                         |                          |                          |                    |         |
| 4000 Salaries                                | 191,505                | 286,015                 | 94,510                   |                          | 94,510             | 67.0%   |
| 4005 Professional Subscriptions              | 160                    | 733                     | 573                      |                          | 573                | 21.8%   |
| 4006 Training                                | 291                    | 5,700                   | 5,409                    |                          | 5,409              | 5.1%    |
| 4007 Subsistence                             | 1,384                  | 2,724                   | 1,340                    |                          | 1,340              | 50.8%   |
| 4010 N N D Rates                             | 159                    | 159                     | 0                        |                          | 0                  | 99.9%   |
| 4020 Telephone                               | 4,061                  | 5,770                   | 1,709                    |                          | 1,709              | 70.4%   |
| 4021 Postage                                 | 1,329                  | 1,329                   | (0)                      |                          | (0)                | 100.0%  |
| 4022 Printing                                | 2,120                  | 3,574                   | 1,454                    |                          | 1,454              | 59.3%   |
| 4023 Stationery/Office Supplies              | 1,024                  | 1,805                   | 781                      |                          | 781                | 56.7%   |
| 4025 Insurance                               | 5,605                  | 5,605                   | (0)                      |                          | (0)                | 100.0%  |
| 4026 Subscriptions                           | 1,625                  | 7,211                   | 5,587                    |                          | 5,587              | 22.5%   |

|                                                | Actual Year<br>To Date | Projected<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent |
|------------------------------------------------|------------------------|-------------------------|--------------------------|--------------------------|--------------------|---------|
| 4031 Staff Advertising                         | 0                      | 2,000                   | 2,000                    |                          | 2,000              | 0.0%    |
| 4032 Advertising/Publicity                     | 878                    | 2,840                   | 1,962                    |                          | 1,962              | 30.9%   |
| 4033 Tourism/Marketing                         | 18,215                 | 19,212                  | 997                      |                          | 997                | 94.8%   |
| 4035 Books & Publications                      | 829                    | 1,029                   | 200                      |                          | 200                | 80.5%   |
| 4070 Computer Software                         | 20,645                 | 33,588                  | 12,943                   |                          | 12,943             | 61.5%   |
| 4071 Purchase Equipment                        | 21                     | 80                      | 59                       |                          | 59                 | 26.0%   |
| 4073 Purchase Furniture                        | 199                    | 959                     | 760                      |                          | 760                | 20.8%   |
| 4136 Purchase IT Equipment                     | 17                     | 1,467                   | 1,450                    |                          | 1,450              | 1.1%    |
| 4850 Uniforms                                  | 0                      | 500                     | 500                      |                          | 500                | 0.0%    |
| 4856 Photography                               | 0                      | 375                     | 375                      |                          | 375                | 0.0%    |
| Central Administration :- Indirect Expenditure | 250,065                | 382,675                 | 132,610                  | 0                        | 132,610            | 65.3%   |
| Net Expenditure                                | (250,065)              | (382,675)               | (132,610)                |                          |                    |         |
| <u>310 Town Council Events</u>                 |                        |                         |                          |                          |                    |         |
| 1000 Miscellaneous Income                      | 3,348                  | 3,348                   | 0                        |                          |                    | 100.0%  |
| 1055 Food Festivals                            | 12,251                 | 12,251                  | (0)                      |                          |                    | 100.0%  |
| 1070 Canalside Festival Income                 | 9,398                  | 8,987                   | (411)                    |                          |                    | 104.6%  |
| 1073 Town Mayors Sunday                        | 2,102                  | 2,092                   | (10)                     |                          |                    | 100.5%  |
| 1074 Armed Forces Day Income                   | 5,373                  | 700                     | (4,673)                  |                          |                    | 767.6%  |
| 1075 Banbury Show Income                       | 3,918                  | 3,918                   | 0                        |                          |                    | 100.0%  |
| 1076 Christmas Lights Switch On                | 500                    | 0                       | (500)                    |                          |                    | 0.0%    |
| 1860 Diamond Jubilee Income                    | 3,793                  | 3,793                   | 1                        |                          |                    | 100.0%  |
| Town Council Events :- Income                  | 40,682                 | 35,089                  | (5,593)                  |                          |                    | 115.9%  |
| 4000 Salaries                                  | 71,290                 | 105,830                 | 34,540                   |                          | 34,540             | 67.4%   |
| 4074 Armed Forces Day                          | 7,852                  | 7,568                   | (284)                    |                          | (284)              | 103.7%  |
| 4076 Christmas Lights Switch On                | 7,105                  | 9,922                   | 2,817                    |                          | 2,817              | 71.6%   |
| 4300 Town Mayor's Inauguration                 | 1,710                  | 1,710                   | 0                        |                          | 0                  | 100.0%  |
| 4310 Town Mayors Sunday                        | 5,099                  | 4,649                   | (450)                    |                          | (450)              | 109.7%  |
| 4320 Battle of Britain                         | 2,323                  | 1,275                   | (1,048)                  |                          | (1,048)            | 182.2%  |
| 4330 Remembrance Day                           | 5,346                  | 7,545                   | 2,199                    |                          | 2,199              | 70.9%   |
| 4360 Canalside Festival                        | 13,756                 | 14,454                  | 698                      |                          | 698                | 95.2%   |
| 4370 Banbury Music Mix                         | 3,195                  | 4,971                   | 1,776                    |                          | 1,776              | 64.3%   |
| 4380 Banbury Show                              | 14,402                 | 14,402                  | (0)                      |                          | (0)                | 100.0%  |
| 4390 Food Festivals                            | 10,966                 | 13,228                  | 2,262                    |                          | 2,262              | 82.9%   |
| 4860 Diamond Jubilee                           | 20                     | 20                      | 0                        |                          | 0                  | 98.9%   |
| 5001 Seasonal Events                           | 3,445                  | 3,369                   | (76)                     |                          | (76)               | 102.3%  |
| Town Council Events :- Indirect Expenditure    | 146,509                | 188,943                 | 42,434                   | 0                        | 42,434             | 77.5%   |
| Net Income over Expenditure                    | (105,827)              | (153,854)               | (48,027)                 |                          |                    |         |

|                                                      | Actual Year<br>To Date | Projected<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent |
|------------------------------------------------------|------------------------|-------------------------|--------------------------|--------------------------|--------------------|---------|
| <u>311 Town Hall</u>                                 |                        |                         |                          |                          |                    |         |
| 1021 Licence and Premises Hire                       | 8,072                  | 16,144                  | 8,072                    |                          |                    | 50.0%   |
| 1022 Premises Hire                                   | 5,194                  | 3,691                   | (1,503)                  |                          |                    | 140.7%  |
| Town Hall :- Income                                  | 13,266                 | 19,835                  | 6,569                    |                          |                    | 66.9%   |
| 4000 Salaries                                        | 18,727                 | 26,651                  | 7,924                    |                          | 7,924              | 70.3%   |
| 4010 N N D Rates                                     | 17,425                 | 19,360                  | 1,935                    |                          | 1,935              | 90.0%   |
| 4011 Water Charges                                   | 0                      | 560                     | 560                      |                          | 560                | 0.0%    |
| 4013 Electricity                                     | 6,840                  | 10,970                  | 4,130                    |                          | 4,130              | 62.3%   |
| 4014 Gas                                             | 1,652                  | 1,797                   | 145                      |                          | 145                | 91.9%   |
| 4015 Alarms                                          | 420                    | 1,420                   | 1,000                    |                          | 1,000              | 29.6%   |
| 4016 Window Cleaning                                 | 0                      | 490                     | 490                      |                          | 490                | 0.0%    |
| 4019 Cleaning Materials                              | 318                    | 638                     | 320                      |                          | 320                | 49.8%   |
| 4023 Stationery/Office Supplies                      | 132                    | 415                     | 283                      |                          | 283                | 31.8%   |
| 4025 Insurance                                       | 13,563                 | 13,563                  | 0                        |                          | 0                  | 100.0%  |
| 4032 Advertising/Publicity                           | 0                      | 350                     | 350                      |                          | 350                | 0.0%    |
| 4071 Purchase Equipment                              | 45                     | 506                     | 461                      |                          | 461                | 9.0%    |
| 4120 Building M & R (Other Contract                  | 5,695                  | 5,746                   | 51                       |                          | 51                 | 99.1%   |
| 4502 R & M Plant & Equipment                         | 809                    | 5,946                   | 5,137                    |                          | 5,137              | 13.6%   |
| 4850 Uniforms                                        | 0                      | 100                     | 100                      |                          | 100                | 0.0%    |
| 4870 Catering                                        | 156                    | 27                      | (129)                    |                          | (129)              | 577.7%  |
| 4871 Licences inc PRS Fees                           | 618                    | 588                     | (30)                     |                          | (30)               | 105.1%  |
| Town Hall :- Indirect Expenditure                    | 66,400                 | 89,127                  | 22,727                   | 0                        | 22,727             | 74.5%   |
| Net Income over Expenditure                          | (53,135)               | (69,292)                | (16,157)                 |                          |                    |         |
| <u>315 Other Services to the Public</u>              |                        |                         |                          |                          |                    |         |
| 4700 Christmas Lighting Scheme                       | 17,797                 | 70,667                  | 52,870                   |                          | 52,870             | 25.2%   |
| 4724 Open Air Pool Subsidy                           | 0                      | 95,722                  | 95,722                   |                          | 95,722             | 0.0%    |
| 4900 Grants                                          | 7,940                  | 15,000                  | 7,060                    |                          | 7,060              | 52.9%   |
| 4901 Crime Prevention Support                        | 3,000                  | 8,300                   | 5,300                    |                          | 5,300              | 36.1%   |
| Other Services to the Public :- Indirect Expenditure | 28,737                 | 189,689                 | 160,952                  | 0                        | 160,952            | 15.1%   |
| Net Expenditure                                      | (28,737)               | (189,689)               | (160,952)                |                          |                    |         |
| <u>320 Other Costs and Income</u>                    |                        |                         |                          |                          |                    |         |
| 1176 Precept Received                                | 2,299,215              | 2,299,215               | 0                        |                          |                    | 100.0%  |
| 1190 Interest Received                               | 24,562                 | 197,817                 | 173,255                  |                          |                    | 12.4%   |
| Other Costs and Income :- Income                     | 2,323,777              | 2,497,032               | 173,255                  |                          |                    | 93.1%   |
| Net Income                                           | 2,323,777              | 2,497,032               | 173,255                  |                          |                    |         |
| Resources Committee :- Income                        | 2,377,725              | 2,551,956               | 174,231                  |                          |                    | 93.2%   |
| Expenditure                                          | 509,718                | 899,459                 | 389,741                  | 0                        | 389,741            | 56.7%   |
| Movement to/(from) Gen Reserve                       | 1,868,007              | 1,652,497               | (215,510)                |                          |                    |         |

|                                | Actual Year<br>To Date | Projected<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent |
|--------------------------------|------------------------|-------------------------|--------------------------|--------------------------|--------------------|---------|
| Grand Totals:- Income          | 3,089,411              | 3,600,139               | 510,728                  |                          |                    | 85.8%   |
| Expenditure                    | 2,011,998              | 3,595,978               | 1,583,980                | 0                        | 1,583,980          | 56.0%   |
| Net Income over Expenditure    | <u>1,077,413</u>       | <u>4,161</u>            | <u>(1,073,252)</u>       |                          |                    |         |
| Movement to/(from) Gen Reserve | <u>1,077,413</u>       | <u>4,161</u>            | <u>(1,073,252)</u>       |                          |                    |         |

**GENERAL SERVICES COMMITTEE  
16 DECEMBER 2025**

**RESOURCES COMMITTEE  
6 JANUARY 2026**

**REPORT OF THE TOWN CLERK & RFO**

**DRAFT ESTIMATES 2026/27**

**1. PURPOSE OF REPORT**

- 1.1 To review and consider the draft estimates for 2026/27.

**2. WARDS AFFECTED**

- 2.1 All Wards.

**3. EFFECT ON POLICY**

- 3.1 None directly. Provision of funding as per the estimates will facilitate programmes or policies currently being pursued.

**4. CONTACT OFFICER**

Mark Hassall (Tel: 01295 817313)

**5. COMMENTARY ON THE ESTIMATES**

- 5.1 A Summary of the draft estimates 2026/27 is attached in **Appendix 1** together with a full copy of the Estimates (2026/27) **Appendix 2**.
- 5.2 The estimates include income from fees and charges **Appendix 3**, subject to receipt of guidance from Members.
- 5.3 The estimates for 2026/27 have been set based on a 2% rise in precept, and a rise of 1.86% in households in the town due to general housing growth. A 4.0% inflation rise in salaries and contract costs has been assumed, or greater where specified.
- 5.4 The following comments on the estimates are materially relevant:

**GENERAL SERVICES**

**COST CENTRE 101 Litter Control & Cleansing**

Contractual costs with Cherwell District Council linked to forecast inflation in 26/27.

**Cost Centre 103 Southam & Hardwick Cemetery**

Reduced machinery replacement costs and associated reduction in release of earmarked reserve.

**Cost Centre 110 Parks and Open Spaces**

Ongoing investment in streetlighting Moorfields (£25k), and repair costs for Spiceball Bridge adjacent to the weir (£17k), Reduced earmark reserve for mower replacement undertaken in 25/26.

**Cost Centre 114 Park Rangers**

Inflationary salary increases offsetting 25/26 vacancy saving

**Cost Centre 120 Football Pitches & Horton View**

Reduced refurbishment costs following investment in 25/26 at Horton View.

**Cost Centre 160 Capital costs**

Capital costs at Windrush Park, Hardwick Hill Cemetery Extension, St Marys Churchyard refurbishment, offset by release of Hardwick Hill Cem reserve (£120k), St Marys Refurb (£60k)

**RESOURCES**

**Cost Centre 301 Corporate Management**

Reduced legal costs estimated.

**Cost Centre 310 Town Council Events**

Preserve 25/26 actual costs associated with Mayoral Inauguration and Remembrance Day.

**Cost Centre 311 & 315 Town Hall & Other Services to the Public**

Ongoing support by Banbury Town Council following the removal of Christmas Lights funding by Cherwell District Council, the Christmas Lights scheme was refreshed across the town in 24/25, followed by ongoing maintenance and operation into 26/27. Ongoing subsidy of operation costs for Woodgreen Outdoor Pool, alongside reduced election costs following 2024 full election. Town Hall building M&R include passenger lift repairs and Bell tower access repairs to enable safer working practices.

Reserve funds to further support CCTV provision (£12k).

**Cost Centre 320 Other Costs and Income**

Interest income in 25/26 projected to be broadly sustained in 26/27 despite reducing interest rates, reflecting greater pooling of investments into longer term instruments, supported by increased precept income.

**6. FINANCIAL EFFECTS AND RISK ASSESSMENT**

- 6.1 The overall proposals are felt to reflect a satisfactory basis for the Council to discharge its commitments for 2026/27. They include some key changes which will facilitate increased activity in certain service areas.
- 6.2 Consideration of this report falls within the provision of Section 106 of the Local Government Finance Act 1992 and Members affected by those provisions should declare accordingly and refrain from voting.

**7. RECOMMENDATION**

- 7.1 That the Committees:
  - 7.1.1 Refer the draft estimates for 2026/27, together with any comments, to the Full Council.
  - 7.1.2 Refer the draft fees & charges for 2026/27, together with any comments, to the Full Council.

Background Papers: none.

# APPENDIX 1 - Banbury Town Council

1



## Budget expense phasing for 2026/27

|                                    | Expenditure Favourable/(Adverse) |                      |                                  | Narrative on Var vs Forecast                                                                        | Income Favourable/(Adverse) |                      |                                  | Narrative on Var vs Forecast                                           | Net Budget<br>26/27 | FY Var to Prior<br>Year Forecast |
|------------------------------------|----------------------------------|----------------------|----------------------------------|-----------------------------------------------------------------------------------------------------|-----------------------------|----------------------|----------------------------------|------------------------------------------------------------------------|---------------------|----------------------------------|
|                                    | Budget 26/27                     | Prior Yr<br>Forecast | Var to Prior<br>Year<br>Forecast |                                                                                                     | Budget 26/27                | Prior Yr<br>Forecast | Var to Prior<br>Year<br>Forecast |                                                                        |                     |                                  |
| <b>General Services</b>            |                                  |                      |                                  |                                                                                                     |                             |                      |                                  |                                                                        |                     |                                  |
| 101 Litter Control & Cleansing     | 187,409                          | 179,405              | (8,004)                          | CDC cleansing contract inflation increase                                                           | 0                           | 0                    | 0                                |                                                                        | 187,409             | (8,004)                          |
| 103 Southam Road Cemetery          | 355,830                          | 390,114              | 34,284                           | Reduced machinery replacement costs                                                                 | 81,121                      | 126,555              | (45,434)                         | Reduced earmark reserve for machinery replacement                      | 274,709             | (11,150)                         |
| 110 Parks and Open Spaces          | 855,779                          | 856,603              | 824                              | Streetlighting Moorfields (£25k), Spiceball Bridge repairs (£17k)                                   | 8,747                       | 38,892               | (30,145)                         | Reduced earmark reserve for mower replacement                          | 847,032             | (29,321)                         |
| 113 Allotments                     | 10,074                           | 31,264               | 21,190                           | Prior year Woodgreen access roadway works                                                           | 4,854                       | 19,030               | (14,176)                         | Prior year reerve release Woodgreen access roadway works               | 5,220               | 7,014                            |
| 114 Park Rangers                   | 212,124                          | 199,648              | (12,475)                         | Salaries, offsetting 25/26 vacancy saving                                                           | 0                           | 0                    | 0                                |                                                                        | 212,124             | (12,475)                         |
| 115 Development Commuted Sums      | 0                                | 0                    | 0                                |                                                                                                     | 105,866                     | 105,866              | 0                                | Phasing of 1/15th of commuted sums expiration                          | (105,866)           | 0                                |
| 120 Sports Facilities              | 180,761                          | 191,459              | 10,698                           | Reduced refurb costs                                                                                | 29,622                      | 46,045               | (16,423)                         | Reduced refurb reserve release                                         | 151,139             | (5,725)                          |
| 131 Banbury in Bloom               | 12,307                           | 9,899                | (2,408)                          |                                                                                                     | 0                           | 0                    | 0                                |                                                                        | 12,307              | (2,408)                          |
| 132 Banbury Cross& FineLady Statue | 5,800                            | 11,496               | 5,696                            |                                                                                                     | 0                           | 0                    | 0                                |                                                                        | 5,800               | 5,696                            |
| 150 Public Clocks                  | 4,516                            | 6,852                | 2,336                            |                                                                                                     | 0                           | 0                    | 0                                |                                                                        | 4,516               | 2,336                            |
| 160 Capital Costs                  | 251,500                          | 805,725              | 554,225                          | Capital costs at Windrush Park, Hardwick Hill Cemetery Extension, St Marys Churchyard refurbishment | 180,000                     | 711,794              | (531,794)                        | Release of Hardwick Hill Cem reserve (£120k), St Marys Refurb (£60k)   | 71,500              | 22,430                           |
| 201 Bus Shelters                   | 10,540                           | 10,040               | (500)                            |                                                                                                     | 0                           | 0                    | 0                                |                                                                        | 10,540              | (500)                            |
| 202 Salt Bins                      | 4,000                            | 4,000                | 0                                |                                                                                                     | 0                           | 0                    | 0                                |                                                                        | 4,000               | 0                                |
|                                    | <b>2,090,640</b>                 | <b>2,696,505</b>     | <b>605,865</b>                   |                                                                                                     | <b>410,209</b>              | <b>1,048,181</b>     | <b>(637,972)</b>                 |                                                                        | <b>1,680,431</b>    | <b>(32,107)</b>                  |
| <b>Resources</b>                   |                                  |                      |                                  |                                                                                                     |                             |                      |                                  |                                                                        |                     |                                  |
| 301 Corporate Management           | 21,394                           | 33,139               | 11,745                           | Reduced legal costs                                                                                 | 0                           | 0                    | 0                                |                                                                        | 21,394              | 11,745                           |
| 302 Civic and Ceremonial           | 19,554                           | 15,885               | (3,669)                          |                                                                                                     | 0                           | 0                    | 0                                |                                                                        | 19,554              | (3,669)                          |
| 305 Central Administration         | 397,915                          | 382,674              | (15,241)                         |                                                                                                     | 0                           | 0                    | 0                                |                                                                        | 397,915             | (15,241)                         |
| 310 Town Council Events            | 195,850                          | 188,942              | (6,908)                          | Preserve 25/26 actual costs associated with Mayoral Innauguration and Remembrance Day               | 27,060                      | 35,089               | (8,029)                          |                                                                        | 168,790             | (14,936)                         |
| 311 Town Hall                      | 97,074                           | 89,127               | (7,947)                          | Building M&R - Lift repairs, Bell tower access repairs                                              | 19,480                      | 19,835               | (355)                            |                                                                        | 77,594              | (8,302)                          |
| 315 Other Services to the Public   | 210,436                          | 189,689              | (20,747)                         | Reserve funds to further support CCTV provision (£12k)                                              | 0                           | 0                    | 0                                |                                                                        | 210,436             | (20,747)                         |
| 320 Other Costs and Income         | 10,000                           | 0                    | (10,000)                         | Building M&R - Town Hall                                                                            | 2,586,653                   | 2,497,032            | 89,621                           | Council tax households increase by 1.86% and Band D tax increase by 2% | (2,576,653)         | 79,621                           |
|                                    | <b>952,223</b>                   | <b>899,456</b>       | <b>(52,767)</b>                  |                                                                                                     | <b>2,633,193</b>            | <b>2,551,956</b>     | <b>81,237</b>                    |                                                                        | <b>(1,680,970)</b>  | <b>28,470</b>                    |
| <b>Total</b>                       | <b>3,042,863</b>                 | <b>3,595,961</b>     | <b>553,098</b>                   |                                                                                                     | <b>3,043,402</b>            | <b>3,600,137</b>     | <b>(556,736)</b>                 | (Surplus)/Deficit                                                      | <b>(539)</b>        | <b>(3,637)</b>                   |

## BANBURY TOWN COUNCIL

### Estimates Summary 2026/27

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| COMMITTEE DETAILS                                          | Actual<br>2023/24       | Actual<br>2024/25       | Forecast<br>2025/26     | Budget<br>2026/27       |
|------------------------------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| <b>Service Committees:</b>                                 |                         |                         |                         |                         |
| General Services Committee                                 | 1,316,010<br><b>65%</b> | 1,110,087<br><b>65%</b> | 1,648,324<br><b>72%</b> | 1,680,431<br><b>70%</b> |
| Resources Committee                                        | 713,103<br><b>35%</b>   | 608,505<br><b>35%</b>   | 646,715<br><b>28%</b>   | 707,835<br><b>30%</b>   |
| <b>Net Expenditure of Committees:</b>                      | 2,029,113               | 1,718,592               | 2,295,039               | 2,388,266               |
| <b>COUNCIL TAX REQUIREMENT</b>                             |                         |                         |                         |                         |
| Relevant Tax Base                                          | 16,635                  | 17,212                  | 17,394                  | 17,718                  |
| % Rise                                                     | <b>2.69%</b>            | <b>3.47%</b>            | <b>1.06%</b>            | <b>1.86%</b>            |
| <b>Council Tax</b>                                         | 127.05                  | 129.59                  | 132.18                  | 134.82                  |
| % Rise                                                     | <b>2.00%</b>            | <b>2.00%</b>            | <b>2.00%</b>            | <b>2.00%</b>            |
| <b>WORKING BALANCE</b>                                     |                         |                         |                         |                         |
| Proceeds from Precept                                      | 2,113,477               | 2,230,503               | 2,299,215               | 2,388,805               |
| Net Requirement (as above)                                 | -2,029,113              | -1,718,592              | -2,295,039              | -2,388,266              |
| <b><i>Movement on year (incl movement in reserves)</i></b> | <b>84,364</b>           | <b>511,911</b>          | <b>4,176</b>            | <b>539</b>              |
| <b>Reserves</b>                                            |                         |                         |                         |                         |
| General Fund                                               | 1,498,352               | 2,010,263               | 2,014,439               | 2,014,978               |
| Months expenditure cover                                   | 9                       | 14                      | 11                      | 10                      |

Version set-up:  
08/12/2025  
2026\_27 Budget Cover sheets

M Hassall  
Town Clerk & RFO

**BANBURY TOWN COUNCIL**

**Estimates Summary 2026/27**

| <b>A/C No.</b> | <b>Management Centre</b>              | <b>Actual<br/>2023/24</b> | <b>Actual<br/>2024/25</b> | <b>Forecast<br/>2025/26</b> | <b>Budget<br/>2026/27</b> |
|----------------|---------------------------------------|---------------------------|---------------------------|-----------------------------|---------------------------|
| 101            | Litter Control & Cleansing            | 160,236                   | 167,523                   | 179,405                     | 187,409                   |
| 103            | Southam Road & Hardwick Hill Cemetery | 222,475                   | 237,072                   | 263,560                     | 274,709                   |
| 110            | Parks & Open Spaces                   | 683,768                   | 707,982                   | 817,711                     | 847,032                   |
| 113            | Allotments                            | 3,234                     | 3,639                     | 12,234                      | 5,220                     |
| 114            | Park Rangers                          | 209,755                   | 192,615                   | 199,648                     | 212,124                   |
| 115            | CSGM                                  | -98,598                   | -347,209                  | -105,866                    | -105,866                  |
| 116            | Town Fairs                            | -1,070                    | 0                         | 0                           | 0                         |
| 120            | Football Pitches & Horton View        | 107,401                   | 115,009                   | 145,414                     | 151,139                   |
| 131            | Banbury in Bloom                      | 10,161                    | 10,704                    | 9,899                       | 12,307                    |
| 132            | Banbury Cross and Fine Lady Statue    | 0                         | 0                         | 11,496                      | 5,800                     |
| 150            | Public Clocks                         | 1,265                     | 2,834                     | 6,852                       | 4,516                     |
| 160            | Capital Costs                         | 11,041                    | 17,794                    | 93,930                      | 71,500                    |
| 201            | Bus Shelters                          | 2,240                     | 1,850                     | 10,040                      | 10,540                    |
| 202            | Salt Bins                             | 4,102                     | 274                       | 4,000                       | 4,000                     |
|                | <b>NET EXPENDITURE</b>                | <b>1,316,010</b>          | <b>1,110,087</b>          | <b>1,648,324</b>            | <b>1,680,431</b>          |

**BANBURY TOWN COUNCIL**

**Estimates Summary 2026/27**

| <u>Committee and Budget Description</u>   | <u>2023/24<br/>Actual</u> | <u>2024/25<br/>Actual</u> | <u>2025/26<br/>Forecast</u> | <u>2026/27<br/>Budget</u> |
|-------------------------------------------|---------------------------|---------------------------|-----------------------------|---------------------------|
| <b><u>General Services Committee</u></b>  |                           |                           |                             |                           |
| <b>101 Litter Control &amp; Cleansing</b> |                           |                           |                             |                           |
| 4107 Equipment General                    | 0                         | 2,159                     | 7,426                       | 8,500                     |
| 4109 Cleansing Contract                   | 160,236                   | 165,364                   | 171,979                     | 178,909                   |
| <b>Total OverHead Expenditure</b>         | <b><u>160,236</u></b>     | <b><u>167,523</u></b>     | <b><u>179,405</u></b>       | <b><u>187,409</u></b>     |
| <b>Net Expenditure</b>                    | <b><u>160,236</u></b>     | <b><u>167,523</u></b>     | <b><u>179,405</u></b>       | <b><u>187,409</u></b>     |

**BANBURY TOWN COUNCIL**

**Estimates Summary 2026/27**

| Committee and Budget Description                     | 2023/24<br>Actual | 2024/25<br>Actual | 2025/26<br>Forecast | 2026/27<br>Budget |
|------------------------------------------------------|-------------------|-------------------|---------------------|-------------------|
| <b>General Services Committee</b>                    |                   |                   |                     |                   |
| <b>103 Hardwick Hill &amp; Southam Road Cemetery</b> |                   |                   |                     |                   |
| 4000 Salaries                                        | 215,012           | 242,947           | 261,896             | 270,580           |
| 4006 Training                                        | 5,001             | 299               | 5,305               | 5,000             |
| 4010 NND Rates                                       | 6,737             | 6,737             | 6,737               | 7,080             |
| 4011 Water Charges                                   | 211               | 167               | 1,400               | 1,400             |
| 4013 Electricity                                     | 544               | 4,019             | 963                 | 960               |
| 4014 Gas                                             | 127               | 841               | 899                 | 900               |
| 4019 Cleaning Materials                              | 435               | 0                 | 601                 | 600               |
| 4020 Telephone                                       | 811               | 585               | 690                 | 840               |
| 4023 Stationery/Office Supplies                      | 0                 | 0                 | 191                 | 200               |
| 4025 Insurance                                       | 9,175             | 6,175             | 5,927               | 7,000             |
| 4026 Subscriptions                                   | 365               | 375               | 110                 | 0                 |
| 4070 Computer Software                               | 2,260             | 5,076             | 0                   | 0                 |
| 4071 Purchase Equipment                              | 2,270             | 3,124             | 5,140               | 5,700             |
| 4072 Leasing Equipment                               | 224               | 554               | 2,416               | 2,500             |
| 4100 Purchase Materials                              | 5,095             | 3,105             | 3,901               | 3,900             |
| 4120 Building M&R (Other Contractors)                | 17,592            | 17,396            | 10,520              | 12,000            |
| 4122 Landscaping (Other Contractors)                 | 5,222             | 12,161            | 15,324              | 15,000            |
| 4123 Minor Alterations & Improvements                | 6,545             | 17,872            | 6,501               | 6,550             |
| 4132 Purchase Protective Clothing                    | 2,641             | 909               | 2,037               | 2,500             |
| 4137 Burial Chamber costs                            | 3,780             | 8,566             | 0                   | 0                 |
| 4502 R & M Plant & Equipment                         | 10,554            | 2,804             | 7,654               | 7,500             |
| 4570 Lease Vehicle Charges                           | 0                 | 0                 | 46,500              | 0                 |
| 4571 Service Charges                                 | 500               | 628               | 2,284               | 2,500             |
| 4572 Fuel                                            | 2,734             | 3,369             | 3,120               | 3,120             |
| <b>Total OverHead Expenditure</b>                    | <b>297,835</b>    | <b>337,709</b>    | <b>390,114</b>      | <b>355,830</b>    |
| 1000 Miscellaneous Income                            | 1,835             | 230               | 224                 | 0                 |
| 1004 Burial Chambers                                 | 3,900             | 3,450             | 5,760               | 5,040             |
| 1005 Burial Fees                                     | 39,255            | 49,080            | 40,090              | 41,000            |
| 1007 Memorial Applications                           | 16,030            | 18,795            | 14,005              | 14,000            |
| 1008 Exclusive Rights of Burial                      | 9,665             | 24,425            | 16,395              | 16,500            |
| 1009 Out of Hours Burial Fees                        | 475               | 360               | 0                   | 0                 |
| 1022 Premises Hire                                   | 4,200             | 4,297             | 4,581               | 4,581             |
| 1500 Contribution from Reserves                      | 0                 | 0                 | 45,500              | 0                 |
| <b>Total Income</b>                                  | <b>75,360</b>     | <b>100,637</b>    | <b>126,555</b>      | <b>81,121</b>     |
| <b>Net Expenditure</b>                               | <b>222,475</b>    | <b>237,072</b>    | <b>263,560</b>      | <b>274,709</b>    |

**BANBURY TOWN COUNCIL**

**Estimates Summary 2026/27**

| Committee and Budget Description        | 2023/24<br>Actual | 2024/25<br>Actual | 2025/26<br>Forecast | 2026/27<br>Budget |
|-----------------------------------------|-------------------|-------------------|---------------------|-------------------|
| <b>General Services Committee</b>       |                   |                   |                     |                   |
| <b>110 Parks and Open Spaces</b>        |                   |                   |                     |                   |
| 4000 Salaries                           | 212,815           | 212,759           | 231,549             | 251,301           |
| 4006 Training                           | 1,068             | 360               | 5,150               | 5,600             |
| 4008 Car Allowance - Employee           | 1,200             | 1,500             | 1,500               | 1,500             |
| 4010 N N D Rates                        | 144               | 0                 | 0                   | 0                 |
| 4011 Water Charges                      | 1,282             | 1,522             | 2,640               | 2,640             |
| 4013 Electricity                        | 232               | 5,715             | 8,034               | 8,030             |
| 4020 Telephone                          | 1,249             | 980               | 1,200               | 1,320             |
| 4023 Stationery/Office Supplies         | 936               | 0                 | 750                 | 800               |
| 4025 Insurance                          | 16,239            | 16,239            | 14,320              | 15,000            |
| 4026 Subscriptions                      | -188              | 1,665             | 2,267               | 2,263             |
| 4032 Advertising/Publicity              | 0                 | 0                 | 300                 | 300               |
| 4061 Management Plans                   | 0                 | 0                 | 0                   | 7,500             |
| 4070 Computer Software                  | 10,795            | 17,036            | 19,442              | 24,105            |
| 4100 Purchase Materials                 | 2,068             | 2,901             | 7,620               | 6,000             |
| 4107 Equipment General                  | 10,417            | 11,856            | 11,518              | 11,500            |
| 4120 Building M&R (Other Contractors)   | 4,360             | 15,016            | 70,863              | 59,500            |
| 4121 Grounds Maint. (Other Contractors) | 201,142           | 203,989           | 210,564             | 225,400           |
| 4122 Landscaping (Other Contractors)    | 23,177            | 38,890            | 30,115              | 28,000            |
| 4124 Building M&R People's Park         | 8,320             | 57,120            | 8,719               | 10,750            |
| 4132 Purchase Protective Clothing       | 364               | 573               | 1,302               | 1,300             |
| 4500 Arboriculture                      | 45,874            | 45,939            | 92,589              | 54,802            |
| 4501 Playground Equipment R&M           | 107,298           | 40,092            | 75,033              | 75,000            |
| 4502 Plant & Equipment R&M              | 3,323             | 3,323             | 3,000               | 3,000             |
| 4503 Purchase of Signs                  | 600               | 265               | 6,000               | 6,000             |
| 4510 Floral Bedding                     | 14,532            | 15,666            | 14,918              | 16,585            |
| 4511 Trees & Shrubs                     | 14,552            | 4,621             | 14,000              | 14,000            |
| 4512 Bulbs                              | 4,433             | 4,730             | 5,664               | 6,000             |
| 4514 Chemical Applications              | 6,477             | 6,739             | 10,354              | 10,682            |
| 4515 Aviary Maintenance                 | 2,385             | 1,765             | 3,193               | 2,900             |
| 4570 Lease Vehicle Charges              | 0                 | 13,161            | 0                   | 0                 |
| 4571 Service Charges                    | 275               | 559               | 2,000               | 2,000             |
| 4572 Fuel                               | 1,577             | 1,968             | 2,000               | 2,000             |
| <b>Total OverHead Expenditure</b>       | <b>696,946</b>    | <b>726,949</b>    | <b>856,603</b>      | <b>855,779</b>    |
| 1000 Miscellaneous Income               | 6,842             | 9,851             | 3,123               | 0                 |
| 1010 Land Rents                         | 6,336             | 9,116             | 10,770              | 8,747             |
| 1500 Contribution from Reserves         | 0                 | 0                 | 25,000              | 0                 |
| <b>Total Income</b>                     | <b>13,178</b>     | <b>18,967</b>     | <b>38,892</b>       | <b>8,747</b>      |
| <b>Net Expenditure</b>                  | <b>683,768</b>    | <b>707,982</b>    | <b>817,711</b>      | <b>847,032</b>    |

# BANBURY TOWN COUNCIL

## Estimates Summary 2026/27

| Committee and Budget Description        | 2023/24<br>Actual | 2024/25<br>Actual | 2025/26<br>Forecast | 2026/27<br>Budget |
|-----------------------------------------|-------------------|-------------------|---------------------|-------------------|
| <b>General Services Committee</b>       |                   |                   |                     |                   |
| <b>113 Allotments</b>                   |                   |                   |                     |                   |
| 4011 Water Charges                      | 327               | 1,614             | 600                 | 600               |
| 4070 Computer Software                  | 213               | 359               | 451                 | 450               |
| 4100 Purchase Materials                 | 245               | 864               | 1,915               | 1,000             |
| 4120 Building M&R (Other Contractors)   | 1,385             | 1,270             | 8,324               | 2,000             |
| 4121 Grounds Maint. (Other Contractors) | 3,026             | 6,041             | 4,551               | 3,024             |
| 4520 Private Contractors                | 2,344             | 4,793             | 15,423              | 3,000             |
| <b>Total OverHead Expenditure</b>       | <b>7,540</b>      | <b>14,941</b>     | <b>31,264</b>       | <b>10,074</b>     |
| 1010 Land Rents                         | 4,306             | 11,302            | 5,030               | 4,854             |
| 1500 Contribution from Reserves         | 0                 | 0                 | 14,000              | 0                 |
| <b>Total Income</b>                     | <b>4,306</b>      | <b>11,302</b>     | <b>19,030</b>       | <b>4,854</b>      |
| <b>Net Expenditure</b>                  | <b>3,234</b>      | <b>3,639</b>      | <b>12,234</b>       | <b>5,220</b>      |

**BANBURY TOWN COUNCIL**

**Estimates Summary 2026/27**

| Committee and Budget Description      | 2023/24<br>Actual | 2024/25<br>Actual | 2025/26<br>Forecast | 2026/27<br>Budget |
|---------------------------------------|-------------------|-------------------|---------------------|-------------------|
| <b>General Services Committee</b>     |                   |                   |                     |                   |
| <b>114 Park Rangers</b>               |                   |                   |                     |                   |
| 4000 Salaries                         | 133,050           | 139,402           | 138,475             | 153,525           |
| 4006 Training                         | 3,428             | 723               | 5,008               | 5,000             |
| 4010 N N D Rates                      | 7,738             | 8,034             | 8,236               | 8,236             |
| 4011 Water Charges                    | 1,317             | 1,587             | 1,000               | 1,000             |
| 4013 Electricity                      | -57               | 397               | 1,401               | 1,400             |
| 4014 Gas                              | 455               | 802               | 964                 | 960               |
| 4015 Alarms                           | 4,867             | 0                 | 0                   | 0                 |
| 4020 Telephone                        | 1,474             | 1,452             | 1,654               | 1,800             |
| 4025 Insurance                        | 20,423            | 18,665            | 16,758              | 14,203            |
| 4100 Purchase Materials               | 1,000             | 1,915             | 1,200               | 1,200             |
| 4107 Equipment General                | 3,678             | 1,050             | 2,000               | 2,000             |
| 4120 Building M&R (Other Contractors) | 1,531             | 2,759             | 5,098               | 4,800             |
| 4124 Building M&R Peoples Park        | 11,995            | 156               | 0                   | 0                 |
| 4131 Purchase Equipment               | 4,762             | 140               | 4,200               | 4,200             |
| 4132 Purchase Protective Equipment    | 1,615             | 283               | 2,000               | 2,000             |
| 4502 R & M Plant & Equipment          | 0                 | 0                 | 455                 | 600               |
| 4571 Service Charges                  | 9,628             | 12,388            | 9,000               | 9,000             |
| 4572 Fuel                             | 2,851             | 2,862             | 2,200               | 2,200             |
| <b>Total OverHead Expenditure</b>     | <b>209,755</b>    | <b>192,615</b>    | <b>199,648</b>      | <b>212,124</b>    |
| 1500 Contribution from Reserves       | 0                 | 0                 | 0                   | 0                 |
| <b>Total Income</b>                   | <b>0</b>          | <b>0</b>          | <b>0</b>            | <b>0</b>          |
| <b>Net Expenditure</b>                | <b>209,755</b>    | <b>192,615</b>    | <b>199,648</b>      | <b>212,124</b>    |

**BANBURY TOWN COUNCIL**

**Estimates Summary 2026/27**

| <u>Committee and Budget Description</u> | <u>2023/24<br/>Actual</u> | <u>2024/25<br/>Actual</u> | <u>2025/26<br/>Forecast</u> | <u>2026/27<br/>Budget</u> |
|-----------------------------------------|---------------------------|---------------------------|-----------------------------|---------------------------|
| <b>General Services Committee</b>       |                           |                           |                             |                           |
| <b>115 CSGM</b>                         |                           |                           |                             |                           |
| 1086 Commuted Sums Received             | 0                         | 0                         | 0                           | 0                         |
| 1500 Contribution from Reserves         | 98,598                    | 347,209                   | 105,866                     | 105,866                   |
| <b>Total Income</b>                     | <b>98,598</b>             | <b>347,209</b>            | <b>105,866</b>              | <b>105,866</b>            |
| <b>Net Expenditure</b>                  | <b>-98,598</b>            | <b>-347,209</b>           | <b>-105,866</b>             | <b>-105,866</b>           |

**BANBURY TOWN COUNCIL**

**Estimates Summary 2026/27**

| <u>Committee and Budget Description</u>  | <u>2023/24<br/>Actual</u> | <u>2024/25<br/>Actual</u> | <u>2025/26<br/>Forecast</u> | <u>2026/27<br/>Budget</u> |
|------------------------------------------|---------------------------|---------------------------|-----------------------------|---------------------------|
| <b><u>General Services Committee</u></b> |                           |                           |                             |                           |
| <b>116 Town Fairs</b>                    |                           |                           |                             |                           |
| 1050 Hiring for Events                   | 1,070                     | 0                         | 0                           | 0                         |
| <b>Total Income</b>                      | <b><u>1,070</u></b>       | <b><u>0</u></b>           | <b><u>0</u></b>             | <b><u>0</u></b>           |
| <b>Net Expenditure</b>                   | <b><u>-1,070</u></b>      | <b><u>0</u></b>           | <b><u>0</u></b>             | <b><u>0</u></b>           |

**BANBURY TOWN COUNCIL**

**Estimates Summary 2026/27**

| Committee and Budget Description              | 2023/24<br>Actual | 2024/25<br>Actual | 2025/26<br>Forecast | 2026/27<br>Budget |
|-----------------------------------------------|-------------------|-------------------|---------------------|-------------------|
| <b>General Services Committee</b>             |                   |                   |                     |                   |
| <b>120 Horton View &amp; Football Pitches</b> |                   |                   |                     |                   |
| 4000 Salaries                                 | 0                 | 0                 | 0                   | 11,000            |
| 4010 NND Rates                                | 7,111             | 7,111             | 17,766              | 7,500             |
| 4011 Water Charges                            | 403               | 687               | 1,611               | 1,800             |
| 4013 Electricity                              | 4,777             | 7,568             | 7,880               | 7,500             |
| 4014 Gas                                      | 1,823             | 3,616             | 3,501               | 3,750             |
| 4017 Caretaking & Cleaning                    | 5,942             | 11,949            | 12,688              | 0                 |
| 4019 Cleaning Materials                       | 846               | 604               | 1,201               | 1,200             |
| 4100 Purchase Materials                       | 6,765             | 6,424             | 8,001               | 7,500             |
| 4107 Equipment General                        | 26,455            | 11,949            | 4,000               | 5,500             |
| 4109 Cleansing Contract                       | 3,840             | 0                 | 0                   | 0                 |
| 4120 Building M&R (Other Contractors)         | 19,691            | 27,962            | 25,251              | 30,500            |
| 4121 Grounds Maint. (Other Contractors)       | 60,508            | 71,324            | 84,832              | 94,381            |
| 4530 Private Contractors                      | 8,166             | 6,093             | 8,729               | 10,130            |
| 4570 Vehicle Charges                          | 0                 | 0                 | 16,000              | 0                 |
| <b>Total OverHead Expenditure</b>             | <b>146,327</b>    | <b>155,287</b>    | <b>191,459</b>      | <b>180,761</b>    |
| 1020 Sports Hire                              | 12,937            | 13,832            | 18,250              | 17,865            |
| 1021 Licence & Premises Hire                  | 25,969            | 26,471            | 11,795              | 11,757            |
| 1051 Deposits                                 | 20                | -25               | 0                   | 0                 |
| 1500 Contribution from Reserves               | 0                 | 0                 | 16,000              | 0                 |
| <b>Total Income</b>                           | <b>38,926</b>     | <b>40,278</b>     | <b>46,045</b>       | <b>29,622</b>     |
| <b>Net Expenditure</b>                        | <b>107,401</b>    | <b>115,009</b>    | <b>145,414</b>      | <b>151,139</b>    |

**BANBURY TOWN COUNCIL**

**Estimates Summary 2026/27**

| <u>Committee and Budget Description</u>  | <u>2023/24<br/>Actual</u> | <u>2024/25<br/>Actual</u> | <u>2025/26<br/>Forecast</u> | <u>2026/27<br/>Budget</u> |
|------------------------------------------|---------------------------|---------------------------|-----------------------------|---------------------------|
| <b><u>General Services Committee</u></b> |                           |                           |                             |                           |
| <b>131 Banbury in Bloom</b>              |                           |                           |                             |                           |
| 4651 Floral Sponsorship                  | 8,587                     | 8,580                     | 8,257                       | 8,257                     |
| 4652 Planting Day in the Park            | 1,243                     | 1,868                     | 1,642                       | 4,050                     |
| 4654 Hanging Basket Workshop             | 331                       | 256                       | 0                           | 0                         |
| <b>Total OverHead Expenditure</b>        | <b>10,161</b>             | <b>10,704</b>             | <b>9,899</b>                | <b>12,307</b>             |
| 1000 Misc Income                         | 0                         | 0                         | 0                           | 0                         |
| <b>Total Income</b>                      | <b>0</b>                  | <b>0</b>                  | <b>0</b>                    | <b>0</b>                  |
| <b>Net Expenditure</b>                   | <b>10,161</b>             | <b>10,704</b>             | <b>9,899</b>                | <b>12,307</b>             |

**BANBURY TOWN COUNCIL**

**Estimates Summary 2026/27**

| <u>Committee and Budget Description</u>         | <u>2023/24<br/>Actual</u> | <u>2024/25<br/>Actual</u> | <u>2025/26<br/>Forecast</u> | <u>2026/27<br/>Budget</u> |
|-------------------------------------------------|---------------------------|---------------------------|-----------------------------|---------------------------|
| <b>General Services Committee</b>               |                           |                           |                             |                           |
| <b>132 Banbury Cross &amp; Fine Lady Statue</b> |                           |                           |                             |                           |
| 4120 Building M&R (Other Contractors)           | 0                         | 0                         | 11,496                      | 5,800                     |
| <b>Total OverHead Expenditure</b>               | <u>0</u>                  | <u>0</u>                  | <u>11,496</u>               | <u>5,800</u>              |
| <b>Net Expenditure</b>                          | <u>0</u>                  | <u>0</u>                  | <u>11,496</u>               | <u>5,800</u>              |

**BANBURY TOWN COUNCIL****Estimates Summary 2026/27**

| <u>Committee and Budget Description</u> | <u>2023/24<br/>Actual</u> | <u>2024/25<br/>Actual</u> | <u>2025/26<br/>Forecast</u> | <u>2026/27<br/>Budget</u> |
|-----------------------------------------|---------------------------|---------------------------|-----------------------------|---------------------------|
| <b>General Services Committee</b>       |                           |                           |                             |                           |
| <b>150 Public Clocks</b>                |                           |                           |                             |                           |
| 4000 Salaries                           | 867                       | 895                       | 986                         | 1,056                     |
| 4013 Electricity                        | 388                       | 232                       | 360                         | 360                       |
| 4120 Building M&R (Other Contractors)   | 10                        | 0                         | 3,906                       | 1,500                     |
| 4521 Service of Public Clock            | 0                         | 1,707                     | 1,600                       | 1,600                     |
| <b>Total OverHead Expenditure</b>       | <b>1,265</b>              | <b>2,834</b>              | <b>6,852</b>                | <b>4,516</b>              |
| <b>Net Expenditure</b>                  | <b>1,265</b>              | <b>2,834</b>              | <b>6,852</b>                | <b>4,516</b>              |

# BANBURY TOWN COUNCIL

## Estimates Summary 2026/27

| Committee and Budget Description  | 2023/24<br>Actual | 2024/25<br>Actual | 2025/26<br>Forecast | 2026/27<br>Budget |
|-----------------------------------|-------------------|-------------------|---------------------|-------------------|
| <b>General Services Committee</b> |                   |                   |                     |                   |
| <b>160 Capital Costs</b>          |                   |                   |                     |                   |
| 4551 Capital - Cemeteries         | 0                 | 0                 | 31,900              | 120,000           |
| 4552 Capital - Play Areas         | 6,141             | 17,794            | 141,500             | 71,500            |
| 4554 Capital - Park Improvements  | 4,900             | 0                 | 632,325             | 60,000            |
|                                   |                   |                   |                     |                   |
| <b>Total OverHead Expenditure</b> | <b>11,041</b>     | <b>17,794</b>     | <b>805,725</b>      | <b>251,500</b>    |
|                                   |                   |                   |                     |                   |
| 1500 Contribution from Reserves   | 0                 | 0                 | 711,794             | 180,000           |
| <b>Total Income</b>               | <b>0</b>          | <b>0</b>          | <b>711,794</b>      | <b>180,000</b>    |
| <b>Net Expenditure</b>            | <b>11,041</b>     | <b>17,794</b>     | <b>93,930</b>       | <b>71,500</b>     |

# BANBURY TOWN COUNCIL

## Estimates Summary 2026/27

| Committee and Budget Description  | 2023/24<br>Actual | 2024/25<br>Actual | 2025/26<br>Forecast | 2026/27<br>Budget |
|-----------------------------------|-------------------|-------------------|---------------------|-------------------|
| <b>General Services Committee</b> |                   |                   |                     |                   |
| <b>201 Bus Shelters</b>           |                   |                   |                     |                   |
| 4109 Cleansing Contract           | 1,680             | 805               | 1,820               | 1,820             |
| 4800 New Shelters                 | 0                 | 0                 | 6,000               | 6,000             |
| 4802 Maintenance                  | 560               | 1,045             | 2,220               | 2,720             |
| <b>Total OverHead Expenditure</b> | <b>2,240</b>      | <b>1,850</b>      | <b>10,040</b>       | <b>10,540</b>     |
| <b>Net Expenditure</b>            | <b>2,240</b>      | <b>1,850</b>      | <b>10,040</b>       | <b>10,540</b>     |

**BANBURY TOWN COUNCIL**

**Estimates Summary 2026/27**

| <u>Committee and Budget Description</u> | <u>2023/24<br/>Actual</u> | <u>2024/25<br/>Actual</u> | <u>2025/26<br/>Forecast</u> | <u>2026/27<br/>Budget</u> |
|-----------------------------------------|---------------------------|---------------------------|-----------------------------|---------------------------|
| <b>General Services Committee</b>       |                           |                           |                             |                           |
| <b>202 Salt Bins</b>                    |                           |                           |                             |                           |
| 4107 Equipment                          | 4,102                     | 274                       | 4,000                       | 4,000                     |
| <b>Total OverHead Expenditure</b>       | <b>4,102</b>              | <b>274</b>                | <b>4,000</b>                | <b>4,000</b>              |
| <b>Net Expenditure</b>                  | <b>4,102</b>              | <b>274</b>                | <b>4,000</b>                | <b>4,000</b>              |

| BANBURY TOWN COUNCIL      |                              |                   |                   |                     |                   |
|---------------------------|------------------------------|-------------------|-------------------|---------------------|-------------------|
|                           |                              |                   |                   |                     |                   |
| Estimates Summary 2026/27 |                              |                   |                   |                     |                   |
|                           |                              |                   |                   |                     |                   |
| A/C No.                   | Management Centre            | Actual<br>2023/24 | Actual<br>2024/25 | Forecast<br>2025/26 | Budget<br>2026/27 |
|                           |                              |                   |                   |                     |                   |
| 301                       | Corporate Management         | 14,682            | 22,585            | 33,139              | 21,394            |
|                           |                              |                   |                   |                     |                   |
| 302                       | Civic and Ceremonial         | 7,713             | 8,650             | 15,885              | 19,554            |
|                           |                              |                   |                   |                     |                   |
| 305                       | Central Administration       | 284,298           | 301,422           | 382,674             | 397,915           |
|                           |                              |                   |                   |                     |                   |
| 310                       | Town Council Events          | 165,843           | 152,075           | 153,854             | 168,790           |
|                           |                              |                   |                   |                     |                   |
| 311                       | Town Hall                    | 104,684           | 86,545            | 69,291              | 77,594            |
|                           |                              |                   |                   |                     |                   |
| 315                       | Other Services to the Public | 270,225           | 266,268           | 189,689             | 210,436           |
|                           |                              |                   |                   |                     |                   |
| 320                       | Other Costs and Income       | -2,247,813        | -2,459,560        | -2,497,032          | -2,576,653        |
|                           |                              |                   |                   |                     |                   |
|                           | <b>NET EXPENDITURE</b>       | <b>-1,400,368</b> | <b>-1,622,015</b> | <b>-1,652,500</b>   | <b>-1,680,970</b> |

| Note on Summary Resources Expenditure                      |                |                |                |                |  |
|------------------------------------------------------------|----------------|----------------|----------------|----------------|--|
| Net expenditure for Resources                              | -1,400,368     | -1,622,015     | -1,652,500     | -1,680,970     |  |
| less: Council Tax due to be received                       | 2,113,471      | 2,230,520      | 2,299,215      | 2,388,805      |  |
| Total Resources expenditure excluding Council Tax received | <b>713,103</b> | <b>608,505</b> | <b>646,715</b> | <b>707,835</b> |  |

# BANBURY TOWN COUNCIL

## Estimates Summary 2026/27

| Committee and Budget Description  | 2023/24<br>Actual | 2024/25<br>Actual | 2025/26<br>Forecast | 2026/27<br>Budget |
|-----------------------------------|-------------------|-------------------|---------------------|-------------------|
| <b>Resources Committee</b>        |                   |                   |                     |                   |
| <b>301 Corporate Management</b>   |                   |                   |                     |                   |
| 4050 Bank Charges                 | 2,384             | 2,356             | 1,542               | 2,200             |
| 4056 Internal Audit               | 1,480             | 1,520             | 1,510               | 1,510             |
| 4057 Audit Fees                   | 2,520             | 2,520             | 2,940               | 3,234             |
| 4058 Professional Fees            | 7,088             | 4,381             | 6,050               | 6,700             |
| 4059 Legal Support                | 1,210             | 11,808            | 21,098              | 7,750             |
| <b>Total OverHead Expenditure</b> | <b>14,682</b>     | <b>22,585</b>     | <b>33,139</b>       | <b>21,394</b>     |
| <b>Net Expenditure</b>            | <b>14,682</b>     | <b>22,585</b>     | <b>33,139</b>       | <b>21,394</b>     |

**BANBURY TOWN COUNCIL**

**Estimates Summary 2026/27**

| Committee and Budget Description  | 2023/24<br>Actual | 2024/25<br>Actual | 2025/26<br>Forecast | 2026/27<br>Budget |
|-----------------------------------|-------------------|-------------------|---------------------|-------------------|
| <b>Resources Committee</b>        |                   |                   |                     |                   |
| <b>302 Civic and Ceremonial</b>   |                   |                   |                     |                   |
| 4000 Salaries                     | 1,120             | 1,086             | 949                 | 1,273             |
| 4006 Training                     | 0                 | 0                 | 350                 | 350               |
| 4022 Printing                     | 80                | 0                 | 1,005               | 975               |
| 4023 Stationery/Office Supplies   | 86                | 56                | 288                 | 336               |
| 4026 Subscriptions                | 0                 | 0                 | 320                 | 320               |
| 4850 Uniforms                     | 120               | 7                 | 200                 | 200               |
| 4851 Incoming Mayor's Allowance   | 2,915             | 1,846             | 10,000              | 10,000            |
| 4852 Outgoing Mayor's Allowance   | 1,120             | 1,566             | -651                | 1,000             |
| 4854 Civic Property Maintenance   | 36                | 355               | 450                 | 450               |
| 4855 Civic Insignia               | 2,431             | 4,393             | 2,950               | 4,650             |
| 4870 Catering                     | 0                 | 0                 | 24                  | 0                 |
| <b>Total OverHead Expenditure</b> | <b>7,908</b>      | <b>9,309</b>      | <b>15,885</b>       | <b>19,554</b>     |
| 1000 Miscellaneous Income         | 195               | 659               | 0                   | 0                 |
| <b>Total Income</b>               | <b>195</b>        | <b>659</b>        | <b>0</b>            | <b>0</b>          |
| <b>Net Expenditure</b>            | <b>7,713</b>      | <b>8,650</b>      | <b>15,885</b>       | <b>19,554</b>     |

**BANBURY TOWN COUNCIL**

**Estimates Summary 2026/27**

| Committee and Budget Description  | 2023/24<br>Actual | 2024/25<br>Actual | 2025/26<br>Forecast | 2026/27<br>Budget |
|-----------------------------------|-------------------|-------------------|---------------------|-------------------|
| <b>Resources Committee</b>        |                   |                   |                     |                   |
| <b>305 Central Administration</b> |                   |                   |                     |                   |
| 4000 Salaries                     | 231,032           | 232,036           | 286,015             | 301,138           |
| 4005 Professional Subscriptions   | 1,602             | 1,277             | 733                 | 1,482             |
| 4006 Training                     | 1,858             | 1,175             | 5,700               | 5,700             |
| 4007 Subsistence                  | 1,263             | 788               | 2,724               | 1,850             |
| 4009 Travel Allowance             | 0                 | 0                 | 0                   | 125               |
| 4010 NNDR Rates                   | 18                | 0                 | 159                 | 0                 |
| 4020 Telephone                    | 4,341             | 4,108             | 5,770               | 3,600             |
| 4021 Postage                      | 1,560             | 1,447             | 1,329               | 3,300             |
| 4022 Printing                     | 1,908             | 2,084             | 3,574               | 2,520             |
| 4023 Stationery/Office Supplies   | 2,853             | 2,076             | 1,805               | 2,520             |
| 4025 Insurance                    | 6,064             | 6,670             | 5,605               | 5,875             |
| 4026 Subscriptions                | 5,532             | 6,738             | 7,211               | 6,815             |
| 4031 Staff Advertising            | 0                 | 6,358             | 2,000               | 2,000             |
| 4032 Advertising/Publicity        | 2,355             | 2,386             | 2,840               | 2,500             |
| 4033 Tourism/Marketing            | 1,966             | 2,444             | 19,212              | 22,160            |
| 4035 Books & Publications         | 0                 | 0                 | 1,029               | 200               |
| 4070 Computer Software            | 19,221            | 30,534            | 33,588              | 27,655            |
| 4071 Purchase Equipment           | 41                | 789               | 80                  | 100               |
| 4073 Purchase Furniture           | 123               | 9                 | 959                 | 1,000             |
| 4136 Purchase IT Equipment        | 2,130             | 289               | 1,467               | 1,500             |
| 4850 Uniforms                     | 306               | 214               | 500                 | 500               |
| 4856 Photography                  | 125               | 0                 | 375                 | 375               |
| 5000 Contingency Fund & Provision | 0                 | 0                 | 0                   | 5,000             |
| <b>Total OverHead Expenditure</b> | <b>284,298</b>    | <b>301,422</b>    | <b>382,674</b>      | <b>397,915</b>    |
| <b>Net Expenditure</b>            | <b>284,298</b>    | <b>301,422</b>    | <b>382,674</b>      | <b>397,915</b>    |

# BANBURY TOWN COUNCIL

## Estimates Summary 2026/27

| Committee and Budget Description   | 2023/24<br>Actual | 2024/25<br>Actual | 2025/26<br>Forecast | 2026/27<br>Budget |
|------------------------------------|-------------------|-------------------|---------------------|-------------------|
| <b>Resources Committee</b>         |                   |                   |                     |                   |
| <b>310 Town Council Events</b>     |                   |                   |                     |                   |
| 4000 Salaries                      | 98,870            | 101,432           | 105,830             | 110,146           |
| 4074 Armed Forces Day Expense      | 2,956             | 5,278             | 7,568               | 7,568             |
| 4076 Christmas Lights Switch On    | 12,062            | 9,143             | 9,922               | 9,922             |
| 4300 Town Mayor's Inauguration     | 1,986             | 2,044             | 1,710               | 2,098             |
| 4310 Town Mayors Sunday            | 6,535             | 5,567             | 4,649               | 4,649             |
| 4320 Battle of Britain             | 1,936             | 1,897             | 1,275               | 2,297             |
| 4330 Remembrance Day               | 3,836             | 4,017             | 7,545               | 6,078             |
| 4360 Canalside Festival            | 18,886            | 13,693            | 14,454              | 15,274            |
| 4370 Banbury Music Mix             | 4,865             | 7,093             | 4,971               | 6,985             |
| 4380 Banbury Show                  | -63               | 15,279            | 14,402              | 15,708            |
| 4390 Food Festivals                | 22,492            | 14,537            | 13,228              | 15,125            |
| 4860 National Celebrations         | 37,720            | 0                 | 20                  | 0                 |
| 5001 Seasonal Events               | 3,903             | 1,238             | 3,369               | 0                 |
| <b>Total OverHead Expenditure</b>  | <b>215,984</b>    | <b>181,218</b>    | <b>188,942</b>      | <b>195,850</b>    |
| 1000 Miscellaneous Income          | 4,768             | 3,108             | 3,348               | 0                 |
| 1055 Food Festivals                | 12,310            | 11,243            | 12,251              | 12,800            |
| 1070 Canalside Festival Income     | 15,274            | 8,365             | 8,987               | 7,760             |
| 1073 Town Mayor's Sunday           | 3,484             | 1,663             | 2,092               | 1,300             |
| 1074 Armed Forces Day Income       | 0                 | 0                 | 700                 | 0                 |
| 1075 Banbury Show Income           | 0                 | 3,504             | 3,918               | 4,000             |
| 1076 Christmas Lights Switch On    | 4,050             | 1,260             | 0                   | 1,200             |
| 1860 National Celebrations         | 10,255            | 0                 | 3,793               | 0                 |
| <b>Total Income</b>                | <b>50,141</b>     | <b>29,143</b>     | <b>35,089</b>       | <b>27,060</b>     |
| <b>Net Expenditure</b>             | <b>165,843</b>    | <b>152,075</b>    | <b>153,854</b>      | <b>168,790</b>    |
| <b>Net Costs</b>                   |                   |                   |                     |                   |
| Food Festivals                     | 10,182            | 11,243            | 977                 | 2,325             |
| Canalside Festival Income          | 3,612             | 8,365             | 5,467               | 7,514             |
| Town Mayor's Sunday                | 3,051             | 1,663             | 2,557               | 3,349             |
| Banbury Show/National Celebrations | 27,402            | 3,504             | 6,712               | 11,708            |
| Christmas Lights                   | 8,012             | 1,260             | 9,922               | 8,722             |
| Civic Events                       | 10,714            | 0                 | 17,398              | 18,041            |
| <b>Total</b>                       | <b>62,973</b>     | <b>26,035</b>     | <b>43,032</b>       | <b>51,658</b>     |

**BANBURY TOWN COUNCIL**

**Estimates Summary 2026/27**

| Committee and Budget Description      | 2023/24<br>Actual | 2024/25<br>Actual | 2025/26<br>Forecast | 2026/27<br>Budget |
|---------------------------------------|-------------------|-------------------|---------------------|-------------------|
| <b>Resources Committee</b>            |                   |                   |                     |                   |
| <b>311 Town Hall</b>                  |                   |                   |                     |                   |
| 4000 Salaries                         | 28,446            | 29,437            | 26,651              | 26,446            |
| 4010 NND Rates                        | 19,027            | 19,856            | 19,360              | 20,328            |
| 4011 Water Charges                    | 732               | 964               | 560                 | 960               |
| 4013 Electricity                      | 13,323            | 7,545             | 10,970              | 8,400             |
| 4014 Gas                              | 4,640             | -1,472            | 1,797               | 1,200             |
| 4015 Alarms                           | 1,200             | 3,768             | 1,420               | 1,000             |
| 4016 Window Cleaning                  | 245               | 305               | 490                 | 500               |
| 4019 Cleaning Materials               | 1,643             | 867               | 638                 | 1,450             |
| 4023 Stationery/Office Supplies       | 309               | 513               | 415                 | 500               |
| 4025 Insurance                        | 15,234            | 14,077            | 13,563              | 14,325            |
| 4032 Advertising/Publicity            | 479               | 0                 | 350                 | 600               |
| 4071 Purchase Equipment               | 1,318             | 1,324             | 506                 | 2,500             |
| 4120 Building M&R (Other Contractors) | 16,767            | 12,088            | 5,746               | 11,960            |
| 4502 Plant & Equipment R&M            | 5,537             | 5,387             | 5,946               | 4,775             |
| 4850 Uniforms                         | 237               | 20                | 100                 | 200               |
| 4870 Catering                         | 2,193             | 1,309             | 27                  | 1,380             |
| 4871 Licences, incl PFS Fees          | 949               | 3,338             | 588                 | 550               |
| <b>Total OverHead Expenditure</b>     | <b>112,279</b>    | <b>99,326</b>     | <b>89,127</b>       | <b>97,074</b>     |
| 1021 Licence & Premises Hire          | 0                 | 5,381             | 16,144              | 16,480            |
| 1022 Premises Hire                    | 7,595             | 7,400             | 3,691               | 3,000             |
| <b>Total Income</b>                   | <b>7,595</b>      | <b>12,781</b>     | <b>19,835</b>       | <b>19,480</b>     |
| <b>Net Expenditure</b>                | <b>104,684</b>    | <b>86,545</b>     | <b>69,291</b>       | <b>77,594</b>     |

**BANBURY TOWN COUNCIL**

**Estimates Summary 2026/27**

| Committee and Budget Description        | 2023/24<br>Actual | 2024/25<br>Actual | 2025/26<br>Forecast | 2026/27<br>Budget |
|-----------------------------------------|-------------------|-------------------|---------------------|-------------------|
| <b>Resources Committee</b>              |                   |                   |                     |                   |
| <b>315 Other Services to the Public</b> |                   |                   |                     |                   |
| 4700 Lighting Scheme                    | 78,666            | 120,044           | 70,667              | 70,628            |
| 4724 Woodgreen Pool Subsidy             | 88,598            | 91,164            | 95,722              | 100,508           |
| 4900 Grants                             | 7,000             | 10,093            | 15,000              | 15,000            |
| 4901 Crime Prevention Support           | 3,000             | 3,000             | 8,300               | 20,300            |
| 4902 Election Costs                     | 3,814             | 41,967            | 0                   | 3,000             |
| 4903 Local Honors Scheme                | 0                 | 0                 | 0                   | 1,000             |
| <b>Total OverHead Expenditure</b>       | <b>270,225</b>    | <b>266,268</b>    | <b>189,689</b>      | <b>210,436</b>    |
| 1500 Contribution from Reserves         | 0                 | 0                 | 0                   | 0                 |
| <b>Total Income</b>                     | <b>0</b>          | <b>0</b>          | <b>0</b>            | <b>0</b>          |
| <b>Net Expenditure</b>                  | <b>270,225</b>    | <b>266,268</b>    | <b>189,689</b>      | <b>210,436</b>    |

# BANBURY TOWN COUNCIL

## Estimates Summary 2026/27

| Committee and Budget Description              | 2023/24<br>Actual | 2024/25<br>Actual | 2025/26<br>Forecast | 2026/27<br>Budget |
|-----------------------------------------------|-------------------|-------------------|---------------------|-------------------|
| <b>Resources Committee</b>                    |                   |                   |                     |                   |
| <b>320 Other Costs and Income</b>             |                   |                   |                     |                   |
| 4951 Revenue Contribution to Capital Projects | 21,572            | 6,406             | 0                   | 10,000            |
| <b>Total OverHead Expenditure</b>             | <b>21,572</b>     | <b>6,406</b>      | <b>0</b>            | <b>10,000</b>     |
| 1176 Precept Received                         | 2,113,471         | 2,230,520         | 2,299,215           | 2,388,805         |
| 1190 Interest Received                        | 155,914           | 235,446           | 197,817             | 197,848           |
| <b>Total Income</b>                           | <b>2,269,385</b>  | <b>2,465,966</b>  | <b>2,497,032</b>    | <b>2,586,653</b>  |
| <b>Net Expenditure</b>                        | <b>-2,247,813</b> | <b>-2,459,560</b> | <b>-2,497,032</b>   | <b>-2,576,653</b> |



| BANBURY TOWN COUNCIL<br>SOUTHAM ROAD AND HARDWICK HILL CEMETERIES                                                           |         | 2025/26 | 2026/27 |
|-----------------------------------------------------------------------------------------------------------------------------|---------|---------|---------|
| <b>(a) <u>INTERMENT</u></b>                                                                                                 |         |         |         |
| Child – NVF/Stillbirth to 1 month                                                                                           | £50.00  | £52.00  |         |
| Child over 1 month – 4 years                                                                                                | £70.00  | £72.00  |         |
| Child aged 5 years – 11 years                                                                                               | £100.00 | £105.00 |         |
| Child Ashes                                                                                                                 | £45.00  | £45.00  |         |
| <b><u>Lawn Section</u></b>                                                                                                  |         |         |         |
| Over 12 years (Single)                                                                                                      | £470.00 | £490.00 |         |
| (Double)                                                                                                                    | £395.00 | £410.00 |         |
| (Treble)                                                                                                                    | £510.00 | £530.00 |         |
| (Re-open Single)                                                                                                            | £385.00 | £400.00 |         |
| <b><u>General Section – Hardwick Hill Only</u></b>                                                                          |         |         |         |
| Over 12 years (Single)                                                                                                      | £635.00 | £660.00 |         |
| (Double)                                                                                                                    | £590.00 | £615.00 |         |
| (Treble)                                                                                                                    | £670.00 | £695.00 |         |
| (Re-open Single)                                                                                                            | £570.00 | £590.00 |         |
| Urn of Ashes only                                                                                                           | £140.00 | £145.00 |         |
| <b>(All these charges are VAT exempt)</b>                                                                                   |         |         |         |
| <b>Burial charges will be waived for resident within Banbury Town aged under 18 years.</b>                                  |         |         |         |
| <b>(b) <u>EXCLUSIVE RIGHT OF BURIAL</u> (75 year lease)</b>                                                                 |         |         |         |
| 12 years and under                                                                                                          | £210.00 | £220.00 |         |
| Over 12 years : Lawned Section                                                                                              | £415.00 | £430.00 |         |
| General Section – Hardwick Hill Only                                                                                        | £460.00 | £480.00 |         |
| Cremated Remains Section                                                                                                    | £230.00 | £240.00 |         |
| Columbarium                                                                                                                 | £780.00 | £810.00 |         |
| <b>(75 year lease – commence from date of purchase)</b>                                                                     |         |         |         |
| <b>All above fees in (a) and (b) will be tripled where the person to be interred was not a resident within Banbury Town</b> |         |         |         |
| <b>(All of these charges are VAT exempt)</b>                                                                                |         |         |         |
| <b>(c) <u>ADDITIONAL CHARGES*</u></b>                                                                                       |         |         |         |
| <b><u>Saturday Burials</u> (pre-arranged only)</b>                                                                          |         |         |         |
| <b>Must be booked by Thursday 3pm</b>                                                                                       |         |         |         |
| Burial                                                                                                                      | £375.00 | £390.00 |         |
| Ashes Interment                                                                                                             | £150.00 | £155.00 |         |
| <b>(These charges are VAT exempt)</b>                                                                                       |         |         |         |



| BANBURY TOWN COUNCIL<br>SOUTHAM ROAD AND HARDWICK HILL CEMETERIES                                                                                                                                   |           | 2025/26   | 2026/27 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------|---------|
| <b>(d) MONUMENTS (including first inscription)</b><br>For the right to erect a memorial on a grave which ERB has been purchased<br>(A Memorial Deed will be issued for 25 years for new headstones) |           |           |         |
| Headstones not exceeding 91.5cm (or 36 inches in height) (30 inches) in width and 10cm (4") in thickness                                                                                            | £165.00   | £170.00   |         |
| Miniature headstones and Tablets<br>(up to grave width & by 60cm (or 24 inches) in height, 60 cms (24 inches) wide and 10cms (4") thick.                                                            | £125.00   | £130.00   |         |
| <b><u>Hardwick Hill G, H, J, K Lawns – Installed on the beams</u></b>                                                                                                                               |           |           |         |
| Headstones not exceeding 91.5cm (or 36 inches in height) (30 inches) in width and 10cm (4") in thickness                                                                                            | £235.00   | £245.00   |         |
| Miniature headstones and Tablets<br>(up to grave width & by 60cm (or 24 inches) in height, 60 cms (24 inches) wide and 10cms (4") thick                                                             | £195.00   | £200.00   |         |
| Adult Kerbstones (excl. headstone)                                                                                                                                                                  | £205.00   | £215.00   |         |
| - General Sections of Southam Road & Hardwick Hill<br>12 years & under – Kerbstones (overall length 3' 8" including headstone)                                                                      | £115.00   | £120.00   |         |
| Adult Slab and Chippings (inside kerbstones)                                                                                                                                                        | £165.00   | £170.00   |         |
| - General Sections of Southam Road & Hardwick Hill<br>12 years & under Slab and Chippings (inside kerbstones)<br>(overall length 3' 8" including headstone)                                         | £90.00    | £95.00    |         |
| Vases                                                                                                                                                                                               | £70.00    | £70.00    |         |
| Additional Inscriptions                                                                                                                                                                             | £70.00    | £75.00    |         |
| Columbarium – per inscription                                                                                                                                                                       | £50.00    | £55.00    |         |
| <b>(e) DEDICATION MEMORIALS</b>                                                                                                                                                                     |           |           |         |
| Bench – 10 year lease<br>Foundation base, wooden bench & Plaque provided                                                                                                                            | £1,665.00 | £1,730.00 |         |
| Renewal of Bench lease for 10 years                                                                                                                                                                 | £832.00   | £865.00   |         |
| Plaque on Communal Bench – 10 years                                                                                                                                                                 | £416.00   | £430.00   |         |
| Memorial Tree planted (For the life of the tree)                                                                                                                                                    | £550.00   | £570.00   |         |
| Temporary Wooden Marker (inscription name only)                                                                                                                                                     | £65.00    | £68.00    |         |
| <b>(All of these charges include VAT)</b>                                                                                                                                                           |           |           |         |
| <b>(f) ADDITIONAL</b>                                                                                                                                                                               |           |           |         |
| New deed of grant                                                                                                                                                                                   | £12.00    | £12.00    |         |
| Family History Search - charged per name                                                                                                                                                            | £10.00    | £10.00    |         |
| <b>(All of these charges are VAT exempt)</b>                                                                                                                                                        |           |           |         |



| BANBURY TOWN COUNCIL<br>SOUTHAM ROAD AND HARDWICK HILL CEMETERIES | 2025/26 | 2026/27 |
|-------------------------------------------------------------------|---------|---------|
|-------------------------------------------------------------------|---------|---------|

|                                         |
|-----------------------------------------|
| <b>MUSLIM BURIALS - New Muslim Area</b> |
|-----------------------------------------|

|                           |         |         |
|---------------------------|---------|---------|
| <b>(g) CHAMBER</b>        |         |         |
| Chamber – Age 5 and under | £365.00 | £380.00 |
| Chamber – Age 6 and over  | £720.00 | £750.00 |

|                                                                                                             |         |         |
|-------------------------------------------------------------------------------------------------------------|---------|---------|
| <b>(h) INTERMENT</b>                                                                                        |         |         |
| Child – NVF/Stillbirth to 1 month                                                                           | £50.00  | £52.00  |
| Child over 1 month – 4 years                                                                                | £70.00  | £72.00  |
| Child aged 5 years – 11 years                                                                               | £100.00 | £105.00 |
| Over 12 years - Single Interment                                                                            | £470.00 | £490.00 |
| Pre-purchase Re-open of chamber                                                                             | £250.00 | £275.00 |
| <b>All above fees will be tripled where the person to be interred was not resident within Banbury Town.</b> |         |         |
| <b>Burial charges will be waived for resident within Banbury Town aged under 18 years</b>                   |         |         |

|                                                                                 |         |         |
|---------------------------------------------------------------------------------|---------|---------|
| <b>(i) ADDITIONAL CHARGES FOR WEEKEND AND BANK HOLIDAY SERVICES*</b>            |         |         |
| <b>Saturday Burials</b> (pre-arranged only)<br>Must be booked by Thursday 3pm   | £375.00 | £390.00 |
| <b>Short Notice Burials</b> Sat/Sun/Bank Hols<br>(These charges are VAT exempt) | £375.00 | £390.00 |

\* Subject to availability (Excludes Christmas and Boxing Day, Good Friday and Easter Sunday)

|                                                                                                                           |         |         |
|---------------------------------------------------------------------------------------------------------------------------|---------|---------|
| <b>(j) EXCLUSIVE RIGHT OF BURIAL (75 year lease)</b>                                                                      |         |         |
| 12 years and under Over 12 years : Lawned Section                                                                         | £210.00 | £220.00 |
| Over 12 years                                                                                                             | £460.00 | £480.00 |
| (75 year lease – commence from date of purchase)                                                                          |         |         |
| <b>All above fees (h) and (j) will be tripled where the person to be interred was not a resident within Banbury Town.</b> |         |         |
| <b>(All of these charges are VAT exempt)</b>                                                                              |         |         |

|                                              |        |        |
|----------------------------------------------|--------|--------|
| <b>(k) GRAVE MAINTENANCE</b>                 |        |        |
| Top up with soil and re-seed/turf            | £35.00 | £35.00 |
| <b>Charges payable in advance (incl.VAT)</b> |        |        |



| <b><u>FEES AND CHARGES</u></b>                                     | <b><u>2025/26</u></b> | <b><u>2026/27</u></b> |
|--------------------------------------------------------------------|-----------------------|-----------------------|
| <b><u>Football Pitches</u></b>                                     |                       |                       |
| Per season (maximum 21 matches)                                    |                       |                       |
| With changing accommodation                                        | £770.00               | £800.00               |
| Without changing accommodation                                     | £540.00               | £560.00               |
| Per match with changing accommodation (inc VAT)                    |                       |                       |
| With changing accommodation                                        | £85.00                | £88.00                |
| Without changing accommodation                                     | £50.00                | £52.00                |
| <b><u>Notes:</u></b>                                               |                       |                       |
| <b>1. 50% Reduction is allowed for teams under 18 years of age</b> |                       |                       |
| <b><u>Mini-Soccer Pitch</u></b>                                    |                       |                       |
| <b>(Under 16s only without changing accommodation)</b>             |                       |                       |
| Per match (inc VAT)                                                | £25.00                | £26.00                |
| Per season (max 21 matches)                                        | £300.00               | £310.00               |

|                                            |              |              |
|--------------------------------------------|--------------|--------------|
| <b><u>CRICKET</u></b>                      |              |              |
| Cricket Club (10 Matches)                  | £810.00      | £840.00      |
| Cricket Pitch (per match)                  | £115.00      | £120.00      |
| Cricket Pitch (Mon-Fri Evening only match) | 50% of above | 50% of above |

|                                                    |        |        |
|----------------------------------------------------|--------|--------|
| <b><u>COURT FACILITY HIRE</u></b>                  |        |        |
| Tennis Court – Public use (per hour)               | £4.00  | £4.00  |
| Tennis Court – Commercial/Private hire             | POA    | POA    |
| Playzone - Public use (per hour)                   | £2.50  | £3.00  |
| Playzone - Block Booking Under 18 years (per hour) | £10.00 | £10.50 |
| Playzone - Block Booking Over 18 years (per hour)  | £20.00 | £21.00 |
| Playzone - Commercial/Private hire                 | POA    | POA    |
| MUGA – Public Use                                  | £0.00  | £0.00  |
| MUGA – Commercial/Private hire                     | POA    | POA    |

|                                                                               |         |         |
|-------------------------------------------------------------------------------|---------|---------|
| <b><u>COMMUNITY FACILITY HIRE</u></b>                                         |         |         |
| Horton View Hall (per hour)                                                   | £25.00  | £25.00  |
| Peoples Park Community Building (per hour)                                    | £25.00  | £25.00  |
| Sports Pavilions (per hour)                                                   | £25.00  | £25.00  |
| Weekly Hire of sports ground and pavilion for organised sports training/camps | £280.00 | £290.00 |
| <b>(VAT is incorporated at the standard rate ONLY where applicable)</b>       |         |         |



| <b>TOWN HALL - FEES AND CHARGES</b>                 |                                          |                                          |
|-----------------------------------------------------|------------------------------------------|------------------------------------------|
| <b>DETAILS OF CHARGES PER HOUR</b>                  | <b>2025/26</b>                           | <b>2026/27</b>                           |
|                                                     | <b>Monday – Sunday<br/>08.00 - 23.00</b> | <b>Monday – Sunday<br/>08.00 - 23.00</b> |
| Main Hall                                           | £55.00                                   | £55.00                                   |
| Ground Floor Function Room                          | £40.00                                   | £40.00                                   |
| Interview Room                                      | £20.00                                   | £20.00                                   |
| <b>Discounts for more than one Room</b>             |                                          |                                          |
| Main Hall and Ground Floor Function Room            | £85.00                                   | £85.00                                   |
| <b>Additional Charges per hire</b>                  |                                          |                                          |
| Overnight Charge                                    | <b>POA</b>                               | <b>POA</b>                               |
| Staging - per section <b>£25.00</b>                 |                                          |                                          |
| Table Hire – each (48 hr period) <b>£5.00</b>       |                                          |                                          |
| Chair Hire - each (48 hr period) <b>£2.00</b>       |                                          |                                          |
| Chair Cover Hire – each (24 hr period) <b>£2.00</b> |                                          |                                          |

**VAT is incorporated at the standard rate.**



### OTHER FEES AND CHARGES

| <b><u>Fees and Charges</u></b>                                            | <b><u>2025/26</u></b> | <b><u>2026/27</u></b> |
|---------------------------------------------------------------------------|-----------------------|-----------------------|
| <b><u>Allotments</u></b>                                                  |                       |                       |
| All BTC sites in Banbury                                                  |                       |                       |
| Full Plot                                                                 | £32.00                | £34.00                |
| Half Plot                                                                 | £16.00                | £17.00                |
| Quarter Plot                                                              | £8.00                 | £8.50                 |
| <b><u>Memorial Benches For Parks</u></b>                                  |                       |                       |
| Bench - 10 Year Lease<br>Foundation base, metal bench and plaque provided | £2,200.00             | £2,290.00             |
| Renewal of Bench Lease for 10 years                                       | £1,100.00             | £1,145.00             |
| Plaque on Communal Bench for 10 years                                     | £416.00               | £430.00               |
| Memorial Tree Planted (For the life of the tree)                          | £550.00               | £570.00               |
| <b><u>Charges to HIRE Use of Parks</u></b>                                |                       |                       |
| (Fair holders/other hirers)                                               |                       |                       |
| Spiceball Park – Per field                                                |                       |                       |
| Per Operational Day                                                       | £280.00               | £290.00               |
| Per Non-Operational Day                                                   | £140.00               | £145.00               |
| Spiceball Park – Additional field                                         |                       |                       |
| Per Operational Day                                                       | £140.00               | £145.00               |
| Per Non-Operational Day                                                   | £85.00                | £90.00                |
| All Other Parks                                                           |                       |                       |
| Per Operational Day                                                       | £185.00               | £190.00               |
| Per Non-Operational Day                                                   | £95.00                | £100.00               |