Banbury Town Council

Mark Hassall ACMA, MA
Town Clerk & RFO

The Town Hall
Bridge Street
Banbury
Oxfordshire
OX16 5QB

Tel: 01295 250340

Our Ref: GS-A02062026
Please ask for: Helen Durkin
Email: helen.durkin@banbury.gov.uk

Date: 26 May 2026

To: All Members of the General Services Committee.

You are hereby summoned to attend a Meeting of the **GENERAL SERVICES COMMITTEE** to be held in the TOWN HALL, BRIDGE STREET, BANBURY on **TUESDAY 02 June 2026** at 6.30pm, for the transaction of the following business:

Mark Hassall
Town Clerk & RFO

BUSINESS TO BE TRANSACTED

1 Apologies for absence
Contact Helen Durkin (helen.durkin@banbury.gov.uk).

2 Declarations of Interest
Members are asked to declare any disclosable pecuniary interests in items on the agenda, **and the nature of that interest**, in accordance with the Localism Act 2011, the Banbury Town Council Code of Conduct and Section 106 of the Local Government Finance Act 1992 (Please refer to the notes at the end of Agenda).

3 Minutes of the last Meeting
To approve as correct the Minutes of the Meetings held on 17 March and 12 May 2026 **(Enclosed).**

4 Parks and Open Spaces - Monitoring Report
To consider the report of the Director of Environment **(Enclosure 4)**

5 Income & Expenditure Report
To consider the report of the Town Clerk & RFO. **(Enclosure 5)**

Notes on declaration of interest
(i) Any Member arriving after the start of the meeting is asked to declare any disclosable pecuniary interests as necessary as soon as practicable after their arrival even if the item in question has been considered;
(ii) In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

It is not practical to offer detailed advice during the meeting.

Recording of Meeting
(iii) Please be aware that an audio recording of the meeting may be made, as an aide-memoire for the purposes of the Clerk to ensure minutes reflect the overall tone and content of meetings, and will be deleted following the first approval of minutes.

GENERAL SERVICES COMMITTEE

Minutes of a Meeting of the General Services Committee held at **6.30pm on Tuesday 17 March 2026** at the Town Hall, Banbury.

Present: Councillor Cherry (Chair), Councillor Biegel (Vice Chair)
Councillors: Richards

Alternate: Councillor Hussain for Councillor Elugwu
Councillor Harwood for Councillor Strangwood

Officers: Mark Hassall (Town Clerk & RFO)
Paul Almond (Director of Environment)
Helen Durkin (Executive Officer)

Members of the public: 1

BTC.6/26 Apologies for Absence
Cllr Elugwu & Cllr Strangwood

BTC.7/26 Declarations of Interest
None.

BTC.8/26 Minutes of the Last Meeting
IT WAS RESOLVED that the Minutes of the Meeting held on the 27January 2026 be approved as a correct record and signed by the Chair, seconded by Councillor Biegel.

BTC.9/26 Parks and Cemeteries Service
The Committee considered a report of the Director of Environment providing an update for Members on:

Parks & Cemeteries Team.
4th Corner Landscape Contract.
Arboricultural Works.
Park Ranger Service / Play Areas.
Cleansing Service.
Bus Shelters.
CCTV.
Sports Facility – Hard Surfaces.
People’s Park Café.
Hardwick Hill – Cemetery Extension..

<u>Parks & Cemeteries Team</u>

- All machinery and power tools have been serviced in readiness for the summer maintenance season.
- The winter works programme, hedge/shrub pruning and grass edging, is now all complete.
- Grass cutting operations have started.
- The cemetery team are busy undertaking burial duties in our cemeteries and continue to deliver the service in line with funeral bookings.
- The preparation of football pitches continues weekly in-line with fixtures. Unfortunately, due to extreme wet weather conditions play on pitches has had to be cancelled to avoid damage to playing surface over the last two months.

- Work on the preparation of fine turf facilities, bowls and cricket, for the coming season have been undertaken, works completed include aeration, herbicide and fertiliser applications, verticutting and overseeding.
- Work has started on the preparation of the allotment plots at the new site on the Bloxham Vale estate. This work includes:
    - Rotavating and levelling
    - Levelling and compacting footpaths
    - Installing concrete plot dividers
    - Installing green waste compost bins and bases
- Following these works, allotments will be offered plot holders who have registered an interest, in time for the new growing season.
- Following a resignation received at the end of February, we have a vacancy for a Parks & Cemeteries Operative, we have advertised to recruit a replacement.

4th Corner Landscape Contract

- The contractor performance against the works schedule is all on track.
- The winter pruning works is now complete.
- Grass cutting operations have started.
- The Landscape & Arboricultural Manager is working with 4th Corner to deliver a pond re-lining and habitat enhancement scheme in Spiceball Park, following a successful grant application being made to Cherwell District Council.
- Finally with the break in wet weather, 4th Corner have been able to undertake specialist aeration operations on the football pitches, works include: spiking, brushing, light rolling and Vertidraining is planned before the end of March.

Arboricultural Works and Tree Survey

- Tenders have been received from Arboricultural Consultants to undertake the surveying of the Councils Tree Stock. Following the evaluation a contract an award will be made for the survey to star in April.
- Further tree works packages have been issued for health and safety works to be completed by the end of March.
- The replacement tree planting programme for this year is taking place at People’s Park, Easington Recreation Ground, Hardwick Park and Horton View.

Park Ranger Service / Play Area Update

- The Park Rangers continue to carry out weekly visual Health & Safety inspections formally recording utilising the new mobile PSS Live software package.
- The annual inspection of all play facilities has been ordered and is currently being undertaken by an independent Registered Play Inspector International (RPII) consultant.
- The team continue to undertake repair work on the findings made as a result of the inspection reports.
- The PlayZone maintenance, this work includes debris removal and carpet brushing is being undertaken by the ranger team weekly at both sites.
- A number of anti-social behaviour/vandalism issues have required the rangers attention:
    - Damage to the PlayZone gates.
    - Damage to boundary gate and fencing at Thornbury Rise Open Space.
    - Attempted break in to buildings at People’s Park.

- The Contract for the installation of the new "Space for Girls" play equipment at Princess Diana Park has been completed, ready for wetpour safety surfacing to be installed. Works should be complete by the end of March 2026.

Cleansing Service Update

- Cleaning of public toilets is ongoing, no problems to report.
- The weekly cleaning of all sports pavilions is now underway in-line with fixtures.
- Toolbox refresher training for cleaners is planned for end of March.
- Parks & Open Spaces cleansing – The service provided by Cherwell District
- Council continues to be delivered in line with the Service Level agreement, no issues to report.

Bus Shelters Update

- Officers have received a number of requests for the installation of new bus shelters in locations that currently only have a bus stop post and sign.
- Banbury Town Council has responsibility for 66 bus shelters across Banbury. We manage; 42 of them through a long-term agreement with them Bauer Media and the remaining 24 of them in-house.
- As members are aware The Town Council has a budget of £6000 for new shelters, which is sufficient funding for purchase and installation of one unit.
- The budget agreed by members was set up originally to fund a "replacement" of one of our existing 24 shelters when it comes unviable to repair due to its poor condition.
- This budget was not intended to fund installation of new shelters where currently there is not one or to change the decision of Oxfordshire County Council (OCC) who have installed a bus stop post and sign.
- Bus stops and/or shelters are installed on the highway normally by Oxfordshire County Council, or by the developer as an obligation requested by OCC in the Section 106 agreement.
- The bus routes and stops are agreed, located and provided by OCC and they decide whether it requires just a stop sign or it is appropriate to install a covered shelter. If they decide to install a shelter, the Town or Parish then take on the responsibility for its maintenance, repair and its eventual replacement.
- Below is a link to the full Bus Service Improvement Plan: https://www.oxfordshire.gov.uk/sites/default/files/file/roads-and-transport/OxfordshireBSIP.pdf
  Please see APPENDIX 1 attached, Clause 3.2.4 details information about improvement proposals for bus stops and shelters.
- The budget description of "New Shelters" may have led to some confusion, that it is there for brand new provision in locations that don't currently have a covered shelter.
- This financial year alone the Town Council has four requests for new bus shelters to replace the bus stop and sign provision provided by OCC. If these requests were to be actioned in addition to the replacement of one of our existing units this would result in £25,000 expenditure against an approved budget of £6000.
- There is a risk, that by actioning these requests, the general public and/or elected members may believe that the statutory function of providing public transport infrastructure sits with the Town Council, instead of Oxfordshire County Council. This could lead to many more requests being made to Banbury Town Council for new bus shelters with expectation that the Town Council is the provider.

- Without revisiting the approved budget and making a change to procedural policy in terms of public transport infrastructure provision, Officer's recommend that the existing arrangements and responsibilities of both Oxfordshire County Council as provider/decision maker on bus stops v shelters, and the Town Council continuing to work in partnership by taking on the ongoing maintenance, repairs and replacement of shelters should remain the position.

CCTV Update

- We have been informed that the repair to the CCTV camera is still not working in centre of People's Park. The latest update received ids that Cherwell District Council are still pursuing the repair by their engineer to change the faulty RCD breaker and installed an isolator unit.

Sports Facility - Hard Surfaces Update

- The contract for the refurbishment of sports surfaces by Sovereign Sports Ltd is well underway.
- The Contractor started on site 19th January 2026, works completed so far are:
- Construction, resurfacing and cleaning of Tennis Courts at Horton View.
- Construction, resurfacing and cleaning of the MUGA facilities at Moorfields and Bankside Parks.
- February - The Cleaning of all the other MUGA facilities within the other parks across Banbury.
- The only work outstanding is the final painting of all facilities when weather conditions allow, this is anticipated to be completed at the end of March/April.

People's Park Café Update

- Following the evaluations of submissions shortlisting and interviews a lease agreement was signed by the successful company on the 1st March 2026.
- The successful operator was "The Café Banbury Limited" and has taken the keys to the premises and plans to be open for business by the Easter Bank holiday.

Hardwick Hill Cemetery Extension Update

- The planning application was submitted to Cherwell District Council on the 28th January 2026.

The Committee is invited to **RESOLVE**
To note the Parks and Cemeteries Service Update.
To note the 4th Corner Landscape Contract Update.
To note the Arboricultural Works Update.
To note the Ranger Service / Play Area Update.
To note the Cleansing Service Update.
To note the CCTV Update.
To note the Sports Facility – Hard Surfaces Update.
To note the People's Park Café Update.
To note the Cemetery Extension Update.
To **Approve** the recommendation regarding the bus shelter policy.

IT WAS RESOLVED to receive and note the parks and cemeteries report and all updates.
IT WAS RESOLVED to approve the bus shelter policy recommendation.

BTC.10/26 Income & Expenditure Report

The Committee considered a report prepared by the Town Clerk & RFO comparing year-to-date income and expenditure with the projected annual budget for the financial year. The report showed all expenditure incurred up to 10 March 2026.Officers responded to a range of questions from Members relating to various budget codes and financial procedures. Members' attention was drawn to the fact that overall the Committee's expenditure was within forecast versus the projected budget. The main causes are addressed as follows:

General Services variances were principally:

- Cleaning contract costs with CDC will be invoiced in April for the previous year, therefore accrued at year end.
- Staffing costs across the committee remains within budget.
- Earmarked reserves to purchase a new digger and tractor is anticipated to be released in April/May 2026 upon receipt of machinery.
- Credits received for adjustments to Water meter readings year-to-date.
- Timing of invoicing for grounds maintenance works impacted by timing of February invoice across Parks.
- Quotes for works to boundary walls (incl' People's Park and Longlandes Way) and fencing (incl' Bankside, Meadowsweet Way and Grimsbury Square) have been received, earmark reserves are held to enable funding of works following contractual agreement and completion, this protects revenue budgets to fund ongoing operational costs.
- Tree works address the appointment of an independent arboriculture inspections to undertake accelerated inspections of the entire estate,
- Funds to adopt software to improve Grounds Maintenance management and mapping will be placed in earmark reserves.
- Earmark reserves to complete improvements to Woodgreen Allotment access road will be retained to 2026/27.
- Commuted sums have now been received to reflect the adoption of Thenford Way play area and Bloxham Vale allotments, which will be recognised as revenue over the next 15 years on a straight line basis to offset operational costs associated with maintenance obligations of the sites contained in the S106 agreements with developers.
- Earmarked reserves to purchase a sports mower will be recognised in 2026/27 when delivery is anticipated.
- Earmark reserves are anticipated to be released 50% in March 26 and 50% in April 26 relating to Bankside and Moorfields MUGA resurfacing and resurfacing of sports hardstanding, whilst funding of Hillview play area refurbishment and Sports will be released in 26/27 upon contract completion.
- Release of Hardwick Hill cemetery extension funding relating to completion of planning requirements is anticipated in this financial year.

The Committee is invited to **receive and note** the Income & Expenditure report. The Committee is invited to **note** that underspends to current budgets be utilised and transferred to earmarked projects to reflect increased inflationary pressures, thereby supporting delivery of planned Council objectives.

The Committee is invited to;
Authorise the creation of an earmark reserve to reflect legal support costs £15k.
Authorise the creation of an earmark reserve to reflect improvements to CCTV provision £5k.

IT WAS RESOLVED to receive and note the Income and Expenditure report.
IT WAS RESOLVED to note that underspends to current budgets be utilised and transferred to earmarked projects to reflect increased inflationary pressures, thereby supporting delivery of planned Council objectives.
IT WAS RESOLVED to **authorise** the creation of an earmark reserve to reflect legal support costs £15k and to authorise the creation of an earmark reserve to reflect improvements to CCTV provision £5k.

Date of next meeting – **Tuesday 02 June 2026 at 18:30pm**

The meeting ended at 7:03pm

GENERAL SERVICES COMMITTEE

Minutes of a meeting of the General Services Committee held at **6.30pm on Tuesday 12th May 2026** in the Town Hall, Banbury.

Present: Councillor Cherry (Chair)
Councillors: Elugwu, Mears, Richards and Strangwood.

Alternate Members:

Officers: Mark Hassall (Town Clerk & RFO)
Paul Almond (Director of Environment)
Helen Durkin (Executive Officer)

GS.11/26 Apologies for Absence
Councillor Biegel.

GS.12/26 Declarations of Interest
None.

GS.13/26 Election of a Chair
It was proposed by Councillor Elugwu, seconded by Councillor Richards, and **WAS RESOLVED** that Councillor Cherry be elected as Chair for 2026/27.

GS.14/26 Election of a Vice-Chair
It was proposed by Councillor Cherry, seconded by Councillor Elugwu, and **WAS RESOLVED** that Councillor Biegel be elected as Vice-Chair for 2026/27.

GS.15/26 Appointment of Working Parties and appeals panel
It was proposed by Councillor Cherry, seconded by Councillor Richards, and **WAS RESOLVED** that the following be appointed to the sub-committees and working groups for 2026/27.

i) Allotment Appeals Panel
(Seats Allocated: Labour 5; Con/Lib 1)

Labour	Con/Lib
1. Cherry	1. Strangwood
2. Richards	
3. Creed	
4. Crichton	
5. Biegel	

ii) Grounds Maintenance Working Party
(Seats Allocated: Labour 5; Con/Lib 1)

Labour	Con/Lib
1. Hussain	1. Strangwood
2. Eaton	
3. Cherry	
4. Biegel	
5. Richards	

Background Papers: Nil

The meeting ended at 7.20pm

GENERAL SERVICES COMMITTEE

02 JUNE 2026

REPORT OF THE DIRECTOR OF ENVIRONMENT

PARKS AND CEMETERIES SERVICE

1. Introduction and Purpose of Report

1.1. To provide an update for Members on:

1.1.1. Parks & Cemeteries Team.
1.1.2. Park Ranger Service / Play Areas.
1.1.3. 4th Corner Landscape Contract.
1.1.4. Tree Survey / Arboricultural Works.
1.1.5. Allotments - Bloxham Vale.
1.1.6. Pond Refurbishment Project – Spiceball Park.
1.1.7. Cleansing Service.
1.1.8. Bus Shelters.
1.1.9. CCTV – People's Park.
1.1.10. Hard Surface Contract - Sports Facilities.
1.1.11. The Café - People's Park.
1.1.12. Cemetery Extension – Hardwick Hill.
1.1.13. Walled Garden Hard Landscaping Contract – People's Park.

2. Wards Affected

2.1. All Banbury Wards.

3. Effect on Policy

3.1. Nil.

4. Contact Officer

4.1. Paul Almond (01295 817315).

5. Parks & Cemeteries Team Service Update

5.1. The team are busy with grass cutting.

5.2. The floral bedding in People's Park and the Cemeteries is being stripped out, the beds will be prepared in readiness for the Summer Bedding delivery in June. The plant giveaway was well received again by members of the public.

5.3. The cemetery team continue to undertake burial duties in our cemeteries delivering a high standard of service in line with funeral bookings.

5.4. Work continues on the maintenance of the fine turf facilities, bowls and cricket, ensuring they are in good condition for club fixtures.

5.5. Following the advertisement and interviews of the vacant position, the Council has successfully recruited a new Parks & Cemeteries Operative to join the team.

6. Park Ranger Service / Play Area Update

6.1. They continue to carry out weekly visual Health & Safety inspections formally recording utilising the new mobile PSS Live software package.

6.2. The annual inspection of all play facilities was completed by an independent Registered Play Inspector International (RPII) consultant.

6.3. The team continue to undertake repair work on the findings made as a result of the inspection reports.

6.4. The PlayZone inspections and maintenance continues weekly to be undertaken by the ranger team at both sites.

6.5. The anti-social behaviour issue of motorbikes riding around the Park and Play Area, appears to have stopped, following the installation of rigid fencing replacing the gated cut through from Thornbury Rise and the permitted right of way next to the new development.

6.6. The Contract for the installation of the new "Space for Girls" play equipment at Princess Diana Park was completed and opened 2nd April 2026, in time for the Easter Bank Holiday.

6.7. The skate ramp at Spiceball Park requires some repairs to the riding surface which has been actioned to ensure it is undertaken before the summer holidays.

7. 4th Corner Landscape Contract Update

7.1. The team are also busy with grass cutting.

7.2. The first weed treatment of roadside kerbs was completed by the end of May.

7.3. Following the end of the football season, the sports pitch post season renovation works of spiking, top dressing, seeding and fertiliser application was all completed.

7.4. The contractors performance against the works schedule is all on track.

7.5. Early discussions have started with 4th Corner Landscaping Ltd regarding the available 3 year contract extension option.

8. Tree Survey / Arboricultural Works Update

8.1. Following the evaluation of tenders received, a contract was awarded to Keystone Environmental Ltd for the surveying of all the Council's tree stock. They have started the inspections and have completed 50% so far, with completion of the survey due by mid-June.

8.2. Tree works have been issued for health and safety works at St Louis Meadow, Bankside Park, Spiceball Park and Parklands.

8.3. Young tree maintenance including watering of the newly planted trees has been organised and is being undertaken.

9. Allotments - Bloxham Vale Update

9.1 Following the installation of the plot dividers, the Parks and Cemeteries Team did some great work on the preparation of the allotment plots at the new site on the Bloxham Vale estate.

9.2 The staff removed the weeds and stones, rotovated and levelled the plots, making sure they were ready for the Mayor to officially open them on 9th April 2026, in time for the main growing season.

9.3 The Park Rangers assisted in the preparation of the Allotments at Bloxham Vale by undertaking the installation of plot markers, hard standing bases for the green waste compost bins which again was completed in in time for the official opening.

9.4 I am pleased to inform the committee that all plots are now let to local residents of the estate, they have all been signed up and issued with new tenancy agreements.

10. Pond Refurbishment Project – Spiceball Park Update

10.1 The pond re-lining and habitat enhancement scheme in Spiceball Park has now been successfully completed.

10.2 The Landscape & Arboricultural Manager delivered the project, working collaboratively, with 4th Corner Landscapes Ltd, the Park Rangers and Wild Banbury (community volunteers).

10.3 The funding for the project came from a grant from Cherwell District Council.

10.4 The project not only revitalises an important habitat for local wildlife but also demonstrates how working with partners and careful environmental management can significantly improve green spaces for people and nature alike.

11. Cleansing Service Update

11.1 Cleaning of public toilets is ongoing, no problems to report.

11.2 The weekly cleaning of all sports pavilions continues in-line with fixtures.

11.3 We currently have a vacancy for a Cleansing Operative (part-time), following the resignation of one of the team, we will be undergoing a recruitment process to find a replacement.

11.4 Parks & Open Spaces cleansing – The service provided by Cherwell District Council continues to be delivered in line with the Service Level agreement, no issues to report.

12. Bus Shelter Update

12.1 Unfortunately, the Bus Shelter on Highlands, by Hereford Way was crashed into by an out of control vehicle on 6th February 2026, resulting in a total destruction of the shelter. Following receipt of a Police report giving the drivers details, the shelter was removed and an insurance claim was made.

12.2 The claim has now been approved, officers have placed an order for a new shelter, we are now awaiting manufacture and installation date from the supplier.

13. CCTV – People's Park Update

13.1 Cherwell District Council have reported that the camera in People's Park has now had the RCD isolator unit changed. This has given power back to the camera as well as the light that is attached to it, however, the control room have said that the camera is still not working.

13.2 The new CCTV agreement, which came into effect on the 1st April 2026, means that Thames Valley Police are now responsible the maintenance and hardware. They have been informed they need to look at the camera issue to resolve.

13.3 The Chairman of this Committee has been made aware by Cherwell District Council and will follow up with Thames Valley Police.

14. Hard Surface Contract – Sports Facilities Update

14.1 The contract for the refurbishment of sports surfaces by Sovereign Sports Ltd is nearly complete.

14.2 There are only a couple of Multi-Use Games Areas to receive the final acrylic painting which is due to be finished by the 12th June 2026.

14.3 The improvements to the Tennis Courts and MUGA's look great and users will benefit from the refurbished facilities in time for the summer when usage is at its highest.

15. The Café - People's Park Update

15.1 The Café was officially opened on the 31st March 2026 attended by the Mayor and the Leader of the Council, in time for the Easter Bank Holiday weekend.

15.2 The new operator fitted out the café with new equipment and has installed an outside covered seating area.

15.3 The Café is providing a comprehensive range of food and drinks for visitors to the park to enjoy.

15.4 Following inspection by Cherwell District Council's Environmental Health inspector, I am pleased to inform members that the Café received a 5 star Food Hygiene Certificate.

15.5 "The Café" has been well promoted with a strong social media following with customers benefiting from introductory promotions, a loyalty scheme, new weekly specials, and are now operating an ordering and delivery service.

15.6 The new operation is a great success, the operator is offering a professional service, which is being well received by the customers.

15.7 The Café is busy and now an valuable asset, which is attracting additional visitors to the Park.

16. Cemetery Extension - Hardwick Hill Update

16.1 Following submission of planning application there has been some additional information requested by Cherwell District Council consultees.

16.2 The additional information was in connection with the Landscape and Ecology Maintenance Plan, Tree Planting Proposals and Cycle Parking. This information has now been sent back to the Planning Authority and we are awaiting a response.

17. Walled Garden Hard Landscaping Contract – People's Park Update

17.1 The hard landscape contract tender has now been advertised, the intended programme is:

- Tender return date of 30th June 2026.
- Tender Evaluation 1st July – 7th July 2026.
- Award of Contract 8th July 2026.
- Contract Start Mid-End of July 2026.
- Contract Completion 30th September 2026

17.2 The Committee is invited to approve that, following the evaluation of tender returns and subject to costs being within the agreed budget, Officers in conjunction with the Chairman of General Services Committee award the contract and proceed with the project as detailed above.

18. Financial Effects & Risk Assessment

18.1 There are no risks arising from these items and all financial effects can be contained within existing budgets.

19. Recommendations

The Committee is invited to **RESOLVE**

19.1 To note the Parks and Cemeteries Service Update.
19.2 To note the Ranger Service / Play Area Update.
19.3 To note the 4th Corner Landscape Contract Update.
19.4 To note the Tree Survey / Arboricultural Works Update.
19.5 To note the Allotments – Bloxham Vale Update.
19.6 To note the Cleansing Service Update.
19.7 To note the Pond Refurbishment Project Update.
19.8 To note the Bus Shelter Update.
19.9 To note the CCTV – People's Park Update.
19.10 To note the Hard Surface Contract – Sports Facilities Update.
19.11 To note the Café – People's Park Update.
19.12 To note the Cemetery Extension – Hardwick Hill Update.
19.13 To **Approve** that Officers, in conjunction with the Chairman of General Services Committee, proceed with the tendering and award of the Hard Landscaping Contract for the Walled Garden at People's Park, as detailed in item 17 of this report.

Background Papers: Nil

GENERAL SERVICES COMMITTEE
2 June 2026

RESOURCES COMMITTEE
9 June 2026

REPORT OF THE TOWN CLERK & RFO

INCOME & EXPENDITURE TO 21 May 2026

1. **Introduction and Purpose of Report**

1.1 To inform Members of income and expenditure compared with Year to Date (YTD) Budget for the financial year.

2. **Wards Affected**

2.1 All Wards.

3. **Effect on Policy**

3.1 Nil.

4. **Contact Officer**

4.1 Mark Hassall (01295 817313)

5. **Background**

5.1 The Council's Financial Regulations require that the Resources Committee be provided with a statement of income and expenditure to date under each head of the approved year-to-date annual revenue and capital budgets. As the main spending Committee, it is considered appropriate for this information to also be presented to the General Services Committee.

5.2 The Council's Accounting (RBS Omega) System provides reports that show Year-to Date (YTD) Budget and Actual YTD, for Income and Expenditure and any variance.

5.3 Attached is a report outlining summary income and expenditure against each cost centre.

6. **Present Position**

6.1 The attached report shows all expenditure incurred up to 21 May 2026. Overall the Committees expenditure is within forecast versus the projected budget. The main causes are addressed as follows:

7. **General Services variances are principally**

- Staffing costs remain within budget, and are subject to central government annual salary increases agreed with trade unions which will be backdated to 1st April. This underspend is compounded by a vacancy in Parks, with recruitment underway.

- Expenditure on ClearSkies software license to manage burial space records will be accommodated within the annual budget process.
- Timing of invoicing for grounds maintenance works impacted by timing of May invoice.
- Landscaping costs in include new extended seating area hardstanding outside the café in Peoples Park.
- Tree works orders have largely been completed and with the final few days currently being undertaken, balancing available resources with recommendations from scheduled independent arboriculture inspections over an ongoing three-year timeframe.
- The first of three weed spraying sessions is currently programmed to be completed in May following the colder weather.
- Insurance for fleet vehicles has been completed, with wider insurance cover being renewed in July.
- The lease for cricket at Hanwell Fields has been completed, with a minimum term of five years with potential to extend. Hire of PlayZones continues to increase, and provision of tennis camps aim to further support engagement in healthy activities across parks.
- Replacement of the boiler at Horton View pavilion is planned to be completed before the football season commences.
- The final invoice for Space for Girls at Princess Diana Park is anticipated following completion of snagging issues raised with the contractor.

8. Underspends on Resources Committee also principally

- Corporate, Central Administration and Civic continue to be well controlled, with a marketing costs being planned in advance of the months ahead.
- Town Council Events are currently within acceptable budget parameters, whilst income is anticipated as in line with expectations, receipt follows a settlement period with our online booking system used with stallholders
- Town Hall – includes utility costs to be recharged to OCC under the lease of first floor.
- Other services to the Public include timing of small grants which have attracted strong interest, and timing of contribution funding to Cherwell Crime Partnership.
- Other Costs & Income are projected to achieve interest income target over the full budget year.

9. Financial Effects & Risk Assessment

9.1 This is a monitoring report so there are no specific financial effects arising from it. Without effective budget monitoring there is a risk that budgets will not be adhered to, thereby weakening the Council's ability to demonstrate an effective use of resources. This risk is being mitigated by closer monitoring of spend using a phased budget.

10. Recommendations

10.1 The Council is invited to receive and note the Income & Expenditure report.

Background Papers: Nil

Detailed Income & Expenditure by Phased Budget Heading 21/05/2026

Month No: 2 Committee Report

		Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
General Services Committee									
101	Litter Control & Cleansing								
4107	Equipment General	0	0	0	8,500		8,500	0.0%	
4109	Cleansing Contract	6,000	0	(6,000)	178,909		172,909	3.4%	
	Litter Control & Cleansing :- Indirect Expenditure	6,000	0	(6,000)	187,409	0	181,409	3.2%	0
	Net Expenditure	(6,000)	0	6,000	(187,409)				
103	Cemeteries								
1004	Burial Chambers	750	720	(30)	5,040			14.9%	
1005	Burial Fees	7,445	6,834	(611)	41,000			18.2%	
1007	Memorial Applications	2,750	2,334	(416)	14,000			19.6%	
1008	Exclusive Rights of Burial	5,645	2,750	(2,895)	16,500			34.2%	
1022	Premises Hire	4,607	4,581	(26)	4,581			100.6%	
	Cemeteries :- Income	21,197	17,219	(3,978)	81,121			26.1%	0
4000	Salaries	40,307	45,096	4,789	270,580		230,273	14.9%	
4006	Training	2,140	750	(1,390)	5,000		2,860	42.8%	
4010	N N D Rates	1,406	1,416	10	7,080		5,674	19.9%	
4011	Water Charges	301	0	(301)	1,400		1,099	21.5%	
4013	Electricity	892	160	(732)	960		68	92.9%	
4014	Gas	0	150	150	900		900	0.0%	
4019	Cleaning Materials	0	100	100	600		600	0.0%	

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		Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4020	Telephone	71	140	69	840		769	8.5%	
4023	Stationery/Office Supplies	0	0	0	200		200	0.0%	
4025	Insurance	1,000	4,000	3,000	7,000		6,000	14.3%	
4026	Subscriptions	110	0	(110)	0		(110)	0.0%	
4070	Computer Software	3,500	0	(3,500)	0		(3,500)	0.0%	
4071	Purchase Equipment	3,891	4,200	309	5,700		1,809	68.3%	
4072	Leasing Equipment	0	250	250	2,500		2,500	0.0%	
4100	Purchase Materials	403	650	247	3,900		3,497	10.3%	
4120	Building M & R (Other Contract	540	3,000	2,460	12,000		11,460	4.5%	
4122	Landscaping (Other Contractors	(1,605)	2,500	4,105	15,000		16,605	(10.7%)	
4123	Minor Alterations & Imp.	0	1,092	1,092	6,550		6,550	0.0%	
4132	Purchase Protective Clothing	732	416	(316)	2,500		1,768	29.3%	
4502	R & M Plant & Equipment	5,162	1,250	(3,912)	7,500		2,338	68.8%	
4571	Service Charges	304	416	112	2,500		2,196	12.2%	
4572	Fuel	379	320	(59)	3,120		2,741	12.2%	
	Cemeteries :- Indirect Expenditure	59,534	65,906	6,372	355,830	0	296,296	16.7%	0
	Net Income over Expenditure	(38,337)	(48,687)	(10,350)	(274,709)				
110	Parks and Open Spaces								
1010	Land Rents	2,180	2,840	660	8,747			24.9%	
	Parks and Open Spaces :- Income	2,180	2,840	660	8,747			24.9%	0
4000	Salaries	35,437	41,884	6,447	251,301		215,864	14.1%	

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		Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4005	Professional Subscriptions	0	0	0	600		600	0.0%	
4006	Training	0	834	834	5,000		5,000	0.0%	
4008	Car Allowances-Employee	0	0	0	1,500		1,500	0.0%	
4011	Water Charges	0	0	0	2,640		2,640	0.0%	
4013	Electricity	2,467	1,280	(1,187)	7,680		5,213	32.1%	
4014	Gas	0	0	0	350		350	0.0%	
4019	Cleaning Materials	0	0	0	600		600	0.0%	
4020	Telephone	119	220	102	1,320		1,202	9.0%	
4023	Stationery/Office Supplies	0	0	0	200		200	0.0%	
4025	Insurance	1,794	0	(1,794)	15,000		13,206	12.0%	
4026	Subscriptions	0	732	732	2,263		2,263	0.0%	
4032	Advertising/Publicity	0	0	0	300		300	0.0%	
4061	Management Plans	0	0	0	7,500		7,500	0.0%	
4070	Computer Software	7,240	8,000	760	24,105		16,865	30.0%	
4071	Purchase Equipment	0	500	500	3,000		3,000	0.0%	
4100	Purchase Materials	0	1,000	1,000	6,000		6,000	0.0%	
4107	Equipment General	300	1,416	1,116	8,500		8,200	3.5%	
4120	Building M & R (Other Contract	0	0	0	59,500		59,500	0.0%	
4121	Ground Mtnce (Other Contractor	11,205	28,400	17,195	225,400		214,195	5.0%	
4122	Landscaping (Other Contractors	4,372	0	(4,372)	28,000		23,628	15.6%	
4124	Building M & R Peoples Park	0	2,750	2,750	10,750		10,750	0.0%	
4132	Purchase Protective Clothing	112	0	(112)	1,300		1,188	8.6%	
4500	Arboriculture	(4,936)	9,134	14,070	54,802		59,738	(9.0%)	

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		Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4501	Playground Equipment R & M	1,769	0	(1,769)	75,000		73,231	2.4%	
4502	R & M Plant & Equipment	0	0	0	3,000		3,000	0.0%	
4503	Purchase of Signs	0	0	0	6,000		6,000	0.0%	
4510	Floral Bedding	0	0	0	16,585		16,585	0.0%	
4511	Trees and Shrubs	0	734	734	14,000		14,000	0.0%	
4512	Bulbs	0	0	0	6,000		6,000	0.0%	
4514	Chemical Applications	(8)	3,544	3,552	10,682		10,690	(0.1%)	
4515	Aviary Maintenance	477	484	7	2,900		2,423	16.4%	
4520	Private Contractors	95	0	(95)	0		(95)	0.0%	
4571	Service Charges	780	0	(780)	2,000		1,220	39.0%	
4572	Fuel	371	334	(37)	2,000		1,629	18.5%	
	Parks and Open Spaces :- Indirect Expenditure	61,592	101,246	39,654	855,778	0	794,186	7.2%	0
	Net Income over Expenditure	(59,412)	(98,406)	(38,994)	(847,031)				
113	Allotments								
1010	Land Rents	4,462	4,371	(91)	4,854			91.9%	
	Allotments :- Income	4,462	4,371	(91)	4,854			91.9%	0
4011	Water Charges	177	100	(77)	600		423	29.5%	
4070	Computer Software	0	450	450	450		450	0.0%	
4100	Purchase Materials	284	0	(284)	1,000		716	28.4%	
4120	Building M & R (Other Contract	0	0	0	2,000		2,000	0.0%	
4121	Ground Mtnce (Other Contractor	38	420	382	3,020		2,982	1.3%	

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		Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4514	Chemical Applications	8	0	(8)	0		(8)	0.0%	
4520	Private Contractors	0	500	500	3,000		3,000	0.0%	
	Allotments :- Indirect Expenditure	507	1,470	963	10,070	0	9,563	5.0%	0
	Net Income over Expenditure	3,955	2,901	(1,054)	(5,216)				
114	Park Rangers								
4000	Salaries	24,231	25,588	1,357	153,525		129,294	15.8%	
4006	Training	0	834	834	5,000		5,000	0.0%	
4010	N N D Rates	1,602	1,610	8	8,236		6,634	19.5%	
4011	Water Charges	0	166	166	1,000		1,000	0.0%	
4013	Electricity	0	234	234	1,400		1,400	0.0%	
4014	Gas	177	160	(17)	960		783	18.4%	
4020	Telephone	95	300	206	1,800		1,706	5.3%	
4025	Insurance	2,500	0	(2,500)	14,203		11,703	17.6%	
4100	Purchase Materials	157	172	15	1,200		1,043	13.1%	
4107	Equipment General	0	0	0	2,000		2,000	0.0%	
4120	Building M & R (Other Contract	0	800	800	4,800		4,800	0.0%	
4131	Purchase Equipment	0	68	68	4,200		4,200	0.0%	
4132	Purchase Protective Clothing	17	0	(17)	2,000		1,983	0.9%	
4502	R & M Plant & Equipment	0	0	0	600		600	0.0%	
4571	Service Charges	1,709	0	(1,709)	9,000		7,291	19.0%	
4572	Fuel	738	0	(738)	2,200		1,462	33.5%	
	Park Rangers :- Indirect Expenditure	31,226	29,932	(1,294)	212,124	0	180,898	14.7%	0
	Net Expenditure	(31,226)	(29,932)	1,294	(212,124)				

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		Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
120	Sports Facilities								
1020	Sports Hire	4,402	2,955	(1,447)	17,865			24.6%	
1021	Licence and Premises Hire	23,543	7,912	(15,631)	11,757			200.2%	
	Sports Facilities :- Income	27,945	10,867	(17,078)	29,622			94.3%	0
4000	Salaries	0	1,834	1,834	11,000		11,000	0.0%	
4010	N N D Rates	1,899	1,500	(399)	7,500		5,601	25.3%	
4011	Water Charges	102	300	198	1,800		1,698	5.7%	
4013	Electricity	1,358	2,000	642	7,500		6,142	18.1%	
4014	Gas	276	624	348	3,750		3,474	7.4%	
4017	Caretaking and Cleaning	2,109	0	(2,109)	0		(2,109)	0.0%	
4019	Cleaning Materials	97	200	103	1,200		1,103	8.1%	
4100	Purchase Materials	842	1,250	408	7,500		6,658	11.2%	
4107	Equipment General	0	0	0	5,500		5,500	0.0%	
4120	Building M & R (Other Contract	(356)	17,500	17,856	30,500		30,856	(1.2%)	
4121	Ground Mtnce (Other Contractor	14,913	15,730	817	94,381		79,468	15.8%	
4124	Building M & R Peoples Park	76	0	(76)	0		(76)	0.0%	
4530	Bowling Green	578	500	(78)	10,130		9,552	5.7%	
	Sports Facilities :- Indirect Expenditure	21,895	41,438	19,543	180,761	0	158,866	12.1%	0
	Net Income over Expenditure	6,050	(30,571)	(36,621)	(151,139)				

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		Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
131	Banbury in Bloom								
4651	Floral Sponsorship	0	0	0	8,257		8,257	0.0%	
4652	Planting Day in the Park	166	500	334	4,050		3,884	4.1%	
	Banbury in Bloom :- Indirect Expenditure	166	500	334	12,307	0	12,141	1.3%	0
	Net Expenditure	(166)	(500)	(334)	(12,307)				
132	Banbury Cross & FineLady								
4120	Building M & R (Other Contract	0	0	0	5,800		5,800	0.0%	
	Banbury Cross & FineLady :- Indirect Expenditure	0	0	0	5,800	0	5,800	0.0%	0
	Net Expenditure	0	0	0	(5,800)				
150	Public Clocks								
4000	Salaries	156	176	20	1,056		900	14.8%	
4013	Electricity	0	60	60	360		360	0.0%	
4120	Building M & R (Other Contract	(915)	0	915	1,500		2,415	(61.0%)	
4521	Service of Public Clock	1,095	0	(1,095)	1,600		505	68.4%	
	Public Clocks :- Indirect Expenditure	336	236	(100)	4,516	0	4,180	7.4%	0
	Net Expenditure	(336)	(236)	100	(4,516)				

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		Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
160	Capital Costs								
1500	Contribution from Reserves	0	0	0	180,000			0.0%	
	Capital Costs :- Income	0	0	0	180,000			0.0%	0
4501	Playground Equipment R & M	2,120	0	(2,120)	0		(2,120)	0.0%	
4551	Capital - Hardwick Hill Cemeta	(520)	120,000	120,520	120,000		120,520	(0.4%)	
4552	Capital - Play Areas	(27,579)	0	27,579	71,500		99,079	(38.6%)	
4554	Capital - Park Refurb	0	0	0	60,000		60,000	0.0%	
	Capital Costs :- Indirect Expenditure	(25,979)	120,000	145,979	251,500	0	277,479	(10.3%)	0
	Net Income over Expenditure	25,979	(120,000)	(145,979)	(71,500)				
201	Bus Shelters								
4109	Cleansing Contract	0	0	0	1,820		1,820	0.0%	
4800	Replacement Shelters	0	0	0	6,000		6,000	0.0%	
4802	Maintenance	0	0	0	2,720		2,720	0.0%	
	Bus Shelters :- Indirect Expenditure	0	0	0	10,540	0	10,540	0.0%	0
	Net Expenditure	0	0	0	(10,540)				
202	Salt Bins								
4107	Equipment General	0	0	0	4,000		4,000	0.0%	
	Salt Bins :- Indirect Expenditure	0	0	0	4,000	0	4,000	0.0%	0
	Net Expenditure	0	0	0	(4,000)				

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	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
General Services Committee :- Income	55,783	35,297	(20,486)	304,344			18.3%	
Expenditure	155,278	360,728	205,450	2,090,635	0	1,935,357	7.4%	
Movement to/(from) Gen Reserve	(99,495)	(325,431)	(225,936)	(1,786,291)				

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Resources Committee

		Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
301	Corporate Management								
4050	Bank Charges	210	366	156	2,200		1,990	9.5%	
4056	Internal Audit	525	510	(15)	1,510		985	34.8%	
4057	Audit Fees	0	0	0	3,234		3,234	0.0%	
4058	Professional Fees	980	1,116	136	6,700		5,720	14.6%	
4059	Legal Support	2,450	1,292	(1,158)	7,750		5,300	31.6%	
	Corporate Management :- Indirect Expenditure	4,165	3,284	(881)	21,394	0	17,229	19.5%	0
	Net Expenditure	(4,165)	(3,284)	881	(21,394)				
302	Civic and Ceremonial								
4000	Salaries	0	212	212	1,273		1,273	0.0%	
4006	Training	0	0	0	350		350	0.0%	
4022	Printing	0	0	0	975		975	0.0%	
4023	Stationery/Office Supplies	0	56	56	336		336	0.0%	
4026	Subscriptions	0	0	0	320		320	0.0%	
4850	Uniforms	0	0	0	200		200	0.0%	
4851	Incoming Mayors Allowance	1,000	135	(865)	10,000		9,000	10.0%	
4852	Outgoing Mayors Allowance	0	1,000	1,000	1,000		1,000	0.0%	
4854	Civic Property Maintenance	0	0	0	450		450	0.0%	
4855	Civic Insignia	513	0	(513)	4,650		4,138	11.0%	
	Civic and Ceremonial :- Indirect Expenditure	1,513	1,403	(110)	19,554	0	18,042	7.7%	0
	Net Expenditure	(1,513)	(1,403)	110	(19,554)				

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		Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
305	Central Administration								
4000	Salaries	43,570	50,190	6,620	301,138		257,568	14.5%	
4005	Professional Subscriptions	160	248	88	1,482		1,322	10.8%	
4006	Training	333	0	(333)	5,700		5,367	5.8%	
4007	Subsistence	152	308	156	1,850		1,698	8.2%	
4009	Travel Allowances	0	20	20	125		125	0.0%	
4020	Telephone	364	600	236	3,600		3,236	10.1%	
4021	Postage	100	550	450	3,300		3,200	3.0%	
4022	Printing	480	420	(60)	2,520		2,040	19.0%	
4023	Stationery/Office Supplies	220	420	200	2,520		2,300	8.7%	
4025	Insurance	0	0	0	5,875		5,875	0.0%	
4026	Subscriptions	300	1,136	836	6,815		6,515	4.4%	
4031	Staff Advertising	0	0	0	2,000		2,000	0.0%	
4032	Advertising/Publicity	196	416	220	2,500		2,304	7.8%	
4033	Tourism/Marketing	5,673	2,420	(3,253)	22,160		16,487	25.6%	
4035	Books & Publications	0	34	34	200		200	0.0%	
4070	Computer Software	5,267	4,608	(659)	27,655		22,388	19.0%	
4071	Purchase Equipment	0	16	16	100		100	0.0%	
4073	Purchase Furniture	0	0	0	1,000		1,000	0.0%	
4136	Purchase IT Equpment	0	0	0	1,500		1,500	0.0%	
4850	Uniforms	43	0	(43)	500		457	8.6%	
4856	Photography	0	0	0	375		375	0.0%	
5000	Contingency Fund & Provision	0	0	0	5,000		5,000	0.0%	
	Central Administration :- Indirect Expenditure	56,858	61,386	4,528	397,915	0	341,057	14.3%	0
	Net Expenditure	(56,858)	(61,386)	(4,528)	(397,915)				

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		Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
310	Town Council Events								
1000	Miscellaneous Income	(1,139)	0	1,139	0			0.0%	
1055	Food Festivals	38	4,800	4,762	12,800			0.3%	
1070	Canalside Festival Income	0	0	0	7,760			0.0%	
1073	Town Mayors Sunday	0	0	0	1,300			0.0%	
1075	Banbury Show Income	0	0	0	4,000			0.0%	
1076	Christmas Lights Switch On	0	0	0	1,200			0.0%	
	Town Council Events :- Income	(1,101)	4,800	5,901	27,060			(4.1%)	0
4000	Salaries	17,826	18,358	532	110,146		92,320	16.2%	
4074	Armed Forces Day	0	61	61	7,568		7,568	0.0%	
4076	Christmas Lights Switch On	0	0	0	9,922		9,922	0.0%	
4300	Town Mayor's Inauguration	957	0	(957)	2,098		1,141	45.6%	
4310	Town Mayors Sunday	0	0	0	4,649		4,649	0.0%	
4320	Battle of Britain	0	0	0	2,297		2,297	0.0%	
4330	Remembrance Day	225	0	(225)	6,078		5,853	3.7%	
4360	Canalside Festival	0	0	0	15,274		15,274	0.0%	
4370	Banbury Music Mix	0	0	0	6,986		6,986	0.0%	
4380	Banbury Show	0	0	0	15,708		15,708	0.0%	
4390	Food Festivals	4,162	7,563	3,401	15,126		10,964	27.5%	
5001	Seasonal Events	401	0	(401)	0		(401)	0.0%	
	Town Council Events :- Indirect Expenditure	23,571	25,982	2,411	195,852	0	172,281	12.0%	0
	Net Income over Expenditure	(24,672)	(21,182)	3,490	(168,792)				

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Detailed Income & Expenditure by Phased Budget Heading 21/05/2026

Month No: 2

Committee Report

		Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
311	Town Hall								
1021	Licence and Premises Hire	0	0	0	16,480			0.0%	
1022	Premises Hire	167	500	333	3,000			5.6%	
	Town Hall :- Income	167	500	333	19,480			0.9%	0
4000	Salaries	4,752	4,408	(344)	26,446		21,694	18.0%	
4010	N N D Rates	4,030	4,066	36	20,330		16,300	19.8%	
4011	Water Charges	62	160	98	960		898	6.5%	
4013	Electricity	67	1,400	1,333	8,400		8,333	0.8%	
4014	Gas	2,465	200	(2,265)	1,200		(1,265)	205.4%	
4015	Alarms	0	166	166	1,000		1,000	0.0%	
4016	Window Cleaning	(70)	84	154	500		570	(14.0%)	
4019	Cleaning Materials	97	242	145	1,450		1,353	6.7%	
4023	Stationery/Office Supplies	7	84	77	500		493	1.3%	
4025	Insurance	0	0	0	14,325		14,325	0.0%	
4032	Advertising/Publicity	0	100	100	600		600	0.0%	
4071	Purchase Equipment	273	416	143	2,500		2,227	10.9%	
4120	Building M & R (Other Contract	2,335	2,700	365	11,960		9,625	19.5%	
4300	Town Mayor's Inauguration	279	0	(279)	0		(279)	0.0%	
4502	R & M Plant & Equipment	90	796	706	4,775		4,685	1.9%	
4850	Uniforms	0	34	34	200		200	0.0%	
4870	Catering	0	230	230	1,380		1,380	0.0%	
4871	Licences inc PRS Fees	0	92	92	550		550	0.0%	
	Town Hall :- Indirect Expenditure	14,388	15,178	790	97,076	0	82,688	14.8%	0
	Net Income over Expenditure	(14,221)	(14,678)	(457)	(77,596)				

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		Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
315	Other Services to the Public								
4700	Christmas Lighting Scheme	0	0	0	70,628		70,628	0.0%	
4724	Open Air Pool Subsidy	0	0	0	100,508		100,508	0.0%	
4900	Grants	3,500	2,840	(660)	15,000		11,500	23.3%	
4901	Crime Prevention Support	3,000	0	(3,000)	16,300		13,300	18.4%	
4902	Election Costs	0	0	0	3,000		3,000	0.0%	
4903	Local Honors Scheme	0	0	0	1,000		1,000	0.0%	
	Other Services to the Public :- Indirect Expenditure	6,500	2,840	(3,660)	206,436	0	199,936	3.1%	0
	Net Expenditure	(6,500)	(2,840)	3,660	(206,436)				
320	Other Costs and Income								
1176	Precept Received	2,384,754	2,384,754	0	2,384,754			100.0%	
1190	Interest Received	199	0	(199)	197,848			0.1%	
	Other Costs and Income :- Income	2,384,953	2,384,754	(199)	2,582,602			92.3%	0
4951	Revenue Contribution to Capita	0	0	0	10,000		10,000	0.0%	
	Other Costs and Income :- Indirect Expenditure	0	0	0	10,000	0	10,000	0.0%	0
	Net Income over Expenditure	2,384,953	2,384,754	(199)	2,572,602				
	Resources Committee :- Income	2,384,019	2,390,054	6,035	2,629,142			90.7%	
	Expenditure	106,994	110,073	3,079	948,227	0	841,233	11.3%	
	Movement to/(from) Gen Reserve	2,277,025	2,279,981	2,956	1,680,915				

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	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	2,439,802	2,425,351	(14,451)	2,933,486			83.2%	
Expenditure	262,272	470,801	208,529	3,038,862	0	2,776,590	8.6%	
Net Income over Expenditure	2,177,531	1,954,550	(222,981)	(105,376)				
Movement to/(from) Gen Reserve	2,177,531	1,954,550	(222,981)	(105,376)				